



**Region D Homeland Security Oversight Committee
Meeting Minutes
January 21, 2009
9:00 A.M.**

**University of Missouri – Columbia Southwest Center
14548 Highway H, Mt. Vernon, MO**

Attendance:

RHSOC Members:

Tom Martin, Emergency Management
Lane Roberts, Police
Duane Compton, Fire
Kathleen King, County Health
David Hall, HSRT
Jonathan Gano, Public Works
Frank Washburn, County Commissioner
Gary Lewis, Industry/LEPC
Tim McCracken, Utilities
Kevin Tweedy, EMS
Kent Vanderpool, 911
Rick Lewis, Volunteer Groups
Jim Hounsshell, Schools

RHSOC Alternates:

Robert Ward, Fire
Jeanne Millsap, County Health
Chris Berndt, HSRT
David Hoover, EMS
Richard Roark, 911
Chris Harmon, Volunteer Groups
Debi Meeds, Volunteer Groups

Ex-Officio:

Wendell Hall, DNR
Debby Black, DSS
Dr. Larry Forgey, MDA
Capt. Gary Haupt, MSWP
Candy Adams, SEMA

Open Meeting

David Hall opened the meeting at 9:05 am. Self-introductions were made.

Approval of Agenda

Rick Lewis moved and Tom Martin seconded the motion to approve the agenda for the January 21, 2009 meeting. Motion carried.

Guests/Visitors:

Bandi Kolbe, Christian County EMA
Zada Farris, SEMA
Paul Fennewald, OHS
Julie Frank, Lawrence Co. 911
Bob Kittsmiller, Dade Co OEM
Jaci Mc Reynolds, Greene Co Health Dept
Ryan Nicholls, Spfd-Greene Co. OEM
Mike Rowe, Lawrence County EMD
Bill Sexton, Webster County EMD
Michael White, Redings Mill FD
Larry Woods, Greene County OEM
Paula Woodsmall, DHSS
Steve Devine, DPS
Melissa Duckworth, Taney County OEM
Ed Browning, MO Extension
J.R. Webb, Greene County 911
Charlie Neubert, Southern Stone Co Fire District
David Pennington, Springfield Fire

Staff:

Greg Gaines, Mass Care Coord.
Amanda Marney, Agricultural Prep Specialist
Holly Johnston, Mass Care Asst.
BJ Straw, Kaysinger Basin Regl Planning Comm.
Dorothy Wittorff-Sandgren, SMCOG
Gloria Bottom, Harry S Truman Coord Council

Approval of Minutes

Duane Compton moved and Kevin Tweedy seconded motion to approve the corrected minutes of the November 19, 2008 meeting. Motion carried.

NEW BUSINESS

OHS Updates

Paul Fennewald reported on what has been going on at the State level of Homeland Security. There is new leadership at the Department of Public Safety as of a week ago Tuesday. The new Director is John Britt, who worked for the U.S. Secret Service for 27 years and more recently as the senior director for global security at the Anheuser-Busch Companies in St. Louis. Mr. Britt will also be the Governor's Homeland Security Advisor. Andrea Spillars will be the Deputy Director. She previously worked in the Attorney General's office dealing with Public Safety Prosecution. Mr. Fennewald feels that there will be good continuity and leadership at that level.

Mr. Fennewald stated that after their appointment, Mr. Britt and Ms. Spillars went to briefings with the State legislators. They were told by someone that the State of Missouri was not any better off with Homeland Security than it was three years ago, which concerned him. He felt that they did not buy into that, but suggested that all RHSOC chairs report to the Governor's Office and legislators as well as the new Director of Public Safety to let them know how well we think the Regionalization Program is working. He felt we needed to educate the new leadership coming in on what the Program is actually doing for Homeland Security. Mr. Fennewald stated that he was told by Governor Nixon that the Governor's Advisory Council will be kept in place as well as the Regionalization Program. Unless the Governor hears otherwise, there is no reason to change it at this time.

Mr. Fennewald brought up the issue of Interoperable Communications. He stated that the State has not decided on what programs to cut at this time. The legislature has hard decisions to make in order to balance the budget, and they are looking at them all. If Interoperable Communications is important to us, then we should let them know. He introduced Steve Devine, the new Interoperability Program Manager.

At the national level, Mr. Fennewald said that we had a new administration and, as of yesterday, a new Secretary of Homeland Security, Arizona Governor Janet Napolitano. He stated that she and Governor Nixon are friends, and that she has assured him that the Homeland Security Program will continue to focus at the local level, maybe even more so in the future. For 2009, we will be receiving approximately the same amount of money as 2008, plus or minus 10 percent depending on how the Investment Justifications are written. The application is due in March, and the money should be awarded toward the end of summer.

Mr. Fennewald passed out a list of schools that participate in ERIP program. He gave a brief summary of the history of ERIP and what it was for. He said that 75-80 percent of the schools have embraced the program but not much progress has been made by schools to enter their plans. He was looking for ways to improve productivity. Tom Martin said that the schools in his county do not understand what they need to enter. He thinks a template or check-off list would be quite helpful. Mr. Martin believes if it isn't mandated by Department of Elementary and Secondary Education (DESE) then it most likely won't be done. Mr. Fennewald will go back to DESE to see if they can come up with a statement and recommendation to the schools to work with their emergency management directors on completing their plans. David Hall suggested a short-term subcommittee through the RHSOC to figure out how to best proceed with urging these schools to complete their plans. J.R. Webb brought up the point that many dispatchers don't have internet access at their desk for security reasons, so they can't get into ERIP to access the schools' plans. Mr. Fennewald had not heard about this before. He said that is something that they will have to look at. Many agreed that there needs to be a mandate before schools will actually do anything. Mr. Hall said that he will talk to several

disciplines to appoint someone from their group to be on a subcommittee to determine how best to implement the ERIP in Region D. He will report to the RHSOC next meeting date.

DHSS Updates

Paula Woodsmall reported that her department was able to identify some carryover funds from their Public Health Preparedness Grant in which to purchase special needs sheltering supply caches. She had a hand-out of a map-at-a-glance showing the locations. There will be two in each region. In Region D, they will be located in Hermitage in Hickory County and Mt. Vernon in Lawrence County. She also handed out an inventory list of what was in the caches. MOUs will be set up with the counties, but they are storage sites only. Any counties that need to use items in the caches will have to get them, and they will be responsible for the items and to replenish them. These will be considered regional assets. A cd will be supplied with each cache that has the inventory list, a SOG template and checklists. The Rehabilitation Center is in charge of the cache in Mt. Vernon and the local Health Department will be in charge for the cache in Hermitage.

Ms. Woodsmall talked about their Ready-in-Three program. She said that new inserts were now available for people who receive service in their home. It is an emergency planning guide for staff of special needs patients/clients. It gives the service providers information to share with their clients on what to do in case they have to shelter in-place or what to take with them if they have to evacuate. If they have to evacuate, they are to let their service providers know where they are going, so they can follow them. Another new Ready-in-Three program is disaster planning for pets in case of evacuation. Brochures for the Ready-in-Three programs can be ordered on line. Mr. Woodsmall said that home care providers are becoming more involved in emergency planning for the community.

Mr. Fennewald stated that there is a program in the State that when anyone purchases a Homeland Security license plate in Missouri, \$2.00 goes into a fund. There is now between \$12,000 and \$15,000 that has never been spent. He has been trying for three years to get the money to the local level for citizen preparedness programs. If any region can come up with a special citizen preparedness program, they can apply for \$1,000 to \$1,500 from the fund.

Ms. Woodsmall also announced that on March 18 and 19, 2009, they will be holding their Public Health Preparedness Conference in Columbia, Missouri.

2007 HS Procurement Update

Dorothy Wittorff-Sandgren distributed the 2007 homeland security grant status report and provided a short summary of activities, noting that over half of the grant award has already been spent or encumbered. We are further ahead with our spending than we were last year at this time. She had one correction to make to the status report. \$45,000 needed to be added for the Region D CERT Coordinator position. Also, \$9,137.70 for a Motorola procurement for the Communications Vehicles was taken off from the previous report. We had received extra radios that had not been ordered. Once they have been returned and credited, the correct charge will show up in the next status report. Bids for video conference equipment have been received and the one which was selected is under cost. Many items procured this year have been under cost. Ms. Wittorff-Sandgren will have more of an idea of what funds will remain to be reallocated by the next meeting. One of the Communication trailers is finished and the other two should be finished soon. \$5,000 for Veterinarian Credentialing training will be encumbered shortly now that the information has been finalized. Ms. Wittorff-Sandgren has brochures for the class if anyone knows of veterinarians who might be interested.

HSAC Meeting Report

David Hall reported on the January 7, 2009 HSAC meeting:

2009 Grant Guidance. Tom Mohr of SEMA updated the HSAC on 2009 grant guidance. SEMA is working with Tetra Tech to write the strategy and investment justifications for the upcoming year. They are also finishing up the State Preparedness Report, which is a five-year plan that shows where Missouri is going and how it ties in with the eight national priorities. We will be using the same justifications as last year. As Mr. Fennwald had previously stated, we will be getting plus or minus 10 percent as the previous year. Once thing SEMA is requesting is that the RHSOCs get information as to what local jurisdictions are spending themselves in support of these programs.

Interoperable Communications. The project is on hold for now.

GIS Mapping Support. They are working in Southeast Missouri, particularly with earthquake mapping. They will soon be going statewide. They are also setting up a data sharing agreement with local GIS to ensure that there is a free flow exchange of information. There is an upcoming GIS conference with an added Homeland Security Tract this year.

MERIS. David Finch will be out for three months for National Guard training. The staff is working on voice over and radio over IP protocol.

MIAC. They are doing an analysis, looking at the tactical level as well as the strategic level and what information is secret, top secret, and unclassified. That way, they can make sure the information is getting properly shared by everyone.

Selection of Replacement Representative for State Exercise Group

Dorothy Wittorff-Sandgren reported that Carolyn Fink was no longer the RHSOC representative to the State Exercise Group. The Greene County Office of Emergency Management had suggested her replacement to be Ty Davisson. The RHSOC needed to vote for his approval or suggest anyone else for the position. Rick Lewis moved and Gary Lewis seconded motion to approve Ty Davisson at the RHSOC representative to the State Exercise Group. Motion carried.

(BREAK)

OLD BUSINESS

Approval of Allocations of FY2008 HS Grant Funding

David Hall summarized how each subcommittee had previously presented their proposals in order of their priority. He explained that the RHSOC now will use multi-voting with stick-on dots to chose which proposals will be submitted for 2008 funding to SEMA. The members can either vote for proposals based on the subcommittees' priorities or vote for what proposals they feel have higher priorities for the Region. They can also vote for proposals based on if they feel the investment justification is a higher priority. Any questions concerning any of the proposals or the process were asked and clarified. Michael White offered to cut some of the IST training to help increase the number of funding proposals necessary to reach the \$895,559.29 allocated.

Proposals in Order of Priority by number of votes

1.	Bomb Squad Robot	9
2.	Triage Tags	9
3.	FTE Service Contracts	8
4.	Gas ID HazMat	7
5.	Ballistic Panels	6
6.	Video Conferencing	6
7.	Robot Wireless Remote Control	6
8.	Public Notification System (IRIS)	5
9.	CERT	5
10.	Hygiene Trailer	4
11.	Active Patient Care Cots	4
12.	Mobile Cellular Router	4
13.	X-ray System	3
14.	Bomb Suits	3
15.	IST Training	3 (Partial Funding)
16.	P25 VHF Mobile Radios	3
17.	Animal Shelter Support Trailer	2
18.	Communications for Bomb Suit	1
19.	IC Radio Interface	1
20.	Training and Exercise	1
21.	E-sponder Software	1
22.	Back-up Handheld X-Ray	0
23.	Command Vehicle Equipment	0
24.	Telex C-Soft Keys	0
25.	Handheld Tracking Computers	0

There was enough money to cover the proposals through the Mobile Radios with funding cuts of \$27,400 to the IST Training. Tom Martin asked if there will be enough money in 2007 funds that could cover any of the proposals. Because of the savings from the video conferencing, Rick Lewis suggested that the RHSOC move the Video Conferencing proposal from 2008 funds to 2007 reallocation. Larry Woods felt that the winning bid was recent enough that the additional equipment could be added. Tom Martin moved and Tim McCracken seconded the motion that the Video Conferencing Proposal be moved from the 2008 funding to 2007 funding reallocation. Motion carried by roll call vote.

RHSOC Member	Vote	RHSOC Member	Vote
Tom Martin	<u>Yes</u>	Gary Lewis	<u>Yes</u>
Lane Roberts	<u>Yes</u>	Tim McCracken	<u>Yes</u>
Duane Compton	<u>Yes</u>	Kevin Tweedy	<u>Yes</u>
Kathleen King	<u>Yes</u>	Kent Vanderpool	<u>Yes</u>
David Hall	<u>Yes</u>	Rick Lewis	<u>Yes</u>
Jonathan Gano	<u>Yes</u>	Jim Hounsshell	<u>Yes</u>
Frank Washburn	<u>Yes</u>		

With the additional money freed up, the Animal Shelter trailers were also added to the 2008 funding requests. There was a four-way tie with the Communications for the Bomb Suit, the IC Radio Interface, the Training and Exercise, and the E-sponder Software. The RHSOC voted on the four projects. The Communication for the Bomb Suit and the IC Radio Interface were added to the 2008 funding requests.

1. Bomb Squad Robot	\$ 75,000.00
2. Triage Tags	\$ 10,000.00
3. FTE Service Contracts	\$210,000.00
4. Gas ID HazMat	\$ 55,000.00
5. Ballistic Panels	\$ 41,490.00
6. Robot Wireless Remote Control	\$ 55,655.00
7. Public Notification System (IRIS)	\$ 39,500.00
8. CERT	\$ 65,000.00
9. Hygiene Trailer	\$ 85,000.00
10. Active Patient Care Cots	\$ 15,884.00
11. Mobile Cellular Router	\$ 8,000.00
12. X-ray System	\$ 56,500.00
13. Bomb Suits	\$ 22,500.00
14. IST Training	\$ 87,030.29
15. P25 VHF Mobile Radios	\$ 6,400.00
16. Animal Shelter Support Trailer	\$ 25,000.00
17. Communications for Bomb Suit	\$ 12,600.00
18. IC Radio Interface	<u>\$ 25,000.00</u>
Total Funding	\$895,559.29

Jonathan Gano moved and Rick Lewis seconded motion to approve the budget for 2008 funding requests. Motion carried by roll-call vote.

RHSOC Member	Vote	RHSOC Member	Vote
Tom Martin	<u>Yes</u>	Gary Lewis	<u>Yes</u>
Lane Roberts	<u>Yes</u>	Tim McCracken	<u>Yes</u>
Duane Compton	<u>Yes</u>	Kevin Tweedy	<u>Yes</u>
Kathleen King	<u>Yes</u>	Kent Vanderpool	<u>Yes</u>
David Hall	<u>Yes</u>	Rick Lewis	<u>Yes</u>
Jonathan Gano	<u>Yes</u>	Jim Hounschell	<u>Yes</u>
Frank Washburn	<u>Yes</u>		

Region D Staff Reports

Staff reports were distributed to the RHSOC.

Amanda Marney, Agricultural Preparedness Specialist, briefly reported on a winter preparedness workshop that was held for a back to basics group. She worked with various media on winter preparedness and preparation against agro-terrorism. She requested that if anyone had new ideas for her next newsletter, to please send them to her. She also asked for Food Defense volunteers to help with food defense assessments of food processing facilities, bakeries, etc. She brought up the Veterinarian Credentialing course and suggested that animal control officers be encouraged to attend. The DVDs for the portable corrals were sent out to all the Emergency Management offices. She also plans on working with the Emergency Management Directors in the upcoming months to see what kind of training they want or need regarding agro-terrorism preparedness.

Greg Gaines, Mass Care/Volunteer Coordinator, said that his handout included a resource working draft. If there are any changes or suggestions needed then let him know. He reported that he is working on a Region D Mass Care Plan. He is also working with Candy Adams and the counties for a Mass Care Planning Session

(County by County) to clarify responsibility during disasters. The next Elliot training session in will be in Dallas County from 9-3 on February 18th, 2009. Each county needs to bring its own county Elliot system. He is working with the faith based initiative and the Convey of Hope's Hope Event regarding mass care sheltering and disaster preparedness training. He also reported that the Region D pet plan is in the process of being implemented. This is a guideline and can be tailored to each county. He is currently inputting 50 new shelters in the national shelter system database. He also announced that there will be FEMA Region 7 training on new updates on the national shelter system database and the new donation and volunteer management database in Kansas City on February 4th, 2009.

Holly Johnston, CERT Coordinator, reported that she spoke to the Polk County Ministerial Alliance, Barton County LEPC, Southern Baptist Church, Agape Boys Ranch, Radio Station for PSA in Stockton, Cedar County Republican, and the Methodist Church about CERT and training to get volunteers involved and trained. She also announced that SEMA is offering a CERT Campus Train-the-Trainer 3-day course locally (needs IS100 and regular Train-the Trainer). Ms. Johnston asked that if anyone has any contacts that might be interested in CERT to please let her know.

State Committee Representative Reports

SETAG. Ryan Nichols and Michael White - Hasn't met and won't until February.

SIEC. J.R. Webb – Has a meeting this Tuesday (January 27th, 2009). He thought it would be an interesting meeting, since Jim Lunstead is no longer there. He said the funding had been pulled for the project. The contract is being reviewed. David Hall recommended that the RHSOC send a request to the state to restore the funding. Motion by Lane Roberts to send a letter to the HSAC and the Region D legislators expressing concern for losing this funding and to speed up the contract reviews. Seconded by Kevin Tweedy. Motion carried. Mr. Webb also stated that waivers can be issued on a case by case basis for amateur and aviation radios where P25 rules don't apply.

Critical Infrastructure. No longer active.

Exercise. Not present.

Disciplinary Group Reports

No Reports

Other Business

None

Adjourn

Tim McCracken moved and Kathleen King seconded the motion to adjourn. Motion carried. Meeting adjourned at 12:10 p.m.

David Hall, Region D RHSOC Chair

Date Approved