



**Region D Homeland Security Oversight Committee
Meeting Minutes
June 18, 2008
9:00 A.M.**

**University of Missouri – Columbia Southwest Center
14548 Highway H, Mt. Vernon, MO**

Attendance:

RHSOC Members:

Tom Martin, Emergency Management
Angela Ford, County Health
Andy Nimmo, Fire
Jonathan Gano, Public Works
Tim McCracken, Utilities
Kevin Tweedy, EMS
Kent Vanderpool, 911
Rick Lewis, Volunteer Groups
Michael Pfander, Agriculture

Ex-Officio:

Wendell Hall, DNR
Dr. Larry Forgey, MDA
Gary Clinton, MoDOT, District 7
Steve Runnels, NWS
Jeff Ford, 7th CST (WMD)

Diane May, SMCOG

RHSOC Alternates:

Chris Harmon, Volunteer Groups
Kathleen King, County Health
Larry Beatty, EMS
Chris Harmon, Volunteer Groups
Debi Meeds, Volunteer Groups

Guests/Visitors:

Chris Berndt, Taney Co. OEM
Julie Frank, Lawrence Co. 911
Mike Rowe, Lawrence Co. OEM
Michael White, Redings Mill FPD
Ryan Nicholls, Spfd-Greene Co. OEM
J.R. Webb, Greene Co. 911
Tom Ryan, Barton Co. OEM
Don Kocian, Springfield City Utilities
Carole Crumbliss, Southwest Ctr for Educational
Excellence

Staff:

Dorothy Wittorff-Sandgren, SMCOG
Stephanie Campbell, HSTCC
Austin Mount, KBRPC
Greg Gaines, Mass Care/Volunteers Coordinator
Holly Johnston, CERT Training Coordinator

Open Meeting

Tom Martin called the meeting to order.

Approval of Meeting Agenda

Tom Martin proposed an amendment to the agenda to add a presentation by Carole Crumbliss, Southwest Center for Educational Excellence. Rick Lewis moved and Andy Nimmo seconded the motion to approve the June 18, 2008 meeting agenda as amended. Motion carried.

Approval of Agenda

Rick Lewis moved and Angela Ford seconded the motion to approve the minutes of the April 16, 2008 meeting. Motion carried.

SEMA Training Needs Assessment

Michael White discussed the training needs assessment survey that was sent out from SEMA, noting that 24 entities in Region D responded to the survey. The region now needs to come up with a top ten training needs list for SEMA. Mr. White asked for recommendations from the RHSOC. Ryan Nicholls asked if IST training is included and Mr. White said "no." He also indicated that MERIS training is starting now and that this is separate from the training courses currently under consideration. It was noted that basic training classes are always needed due to staff turnovers. Mr. White indicated that SEMA has eliminated funding for 100, 200 and 700 level courses because these courses are now available online. Discussion ensued on several training needs. The following top training needs for Region D were listed by the meeting attendees:

- ICS classes-Need 300 and 400 level training
- Haz Mat Operations
- Emergency Planning for Special Needs Populations
- EOC Management and Operation
- CERT Training
- Donations Management

Tom Martin noted that it is difficult for the RHSOC to select specific courses without actually knowing who needs what training. It was recommended that Mr. White use the RHSOC's recommendations, SMESO's recommendations and any needs list that Candy Adams, SEMA Area Coordinator, may have developed.

Homeland Security Advisory Council Meeting, May 7, 2008

Dorothy Wittorff-Sandgren reported on the May 7, 2008 HSAC meeting:

- The HSAC Higher Education Subcommittee has been very active. The subcommittee is developing a website and planning a symposium. It is also evaluating the possibility of a homeland security curriculum for higher education institutions.
- CBRNE (Chemical Biological Radiological/ Nuclear & Explosives) Teams is looking for a coordinator(s) for the Homeland Security Regional Response System.
- Grant updates. The state's application for FY2008 funding was sent to Washington by April 30th. Missouri requested \$60 million for 2008. The intent is to try to keep the regions at the same formula for funding distribution.
- MERIS has been used for three emergencies.
- Interoperable Communications. The PSIC grant has been approved. An emergency medical services representative will be added to the SIEC.
- MIAC. On national level, there is concern for fusion center's civil liberty and privacy issues. The MIAC's privacy policy is being reviewed by the Department of Justice and may be used as standard for other states.
- School Alert Network. Now have 100 % higher education participation.
- The HSAC discussed modifying the RHSOC bylaws and will decide on the changes at their meeting on July 2, 2008. Dr. Joe Waeckerle has been appointed to the HSAC as the chief medical officer representative.

2006 Homeland Security Grant Program

- *Status Report on Procurement Activities.* Dorothy Wittorff-Sandgren reported that Polk and Lawrence counties will take ownership of the corrals, which could now go out for bid. She has been working with all the positions to estimate what their final billing for June will be. Any charging of fire extinguishers also needed to be done that week so that final billing could be received from Marmic. We were also waiting for some CERT charges to come in.
- *Microwave Link Project.* Don Kocian, Wireless Assistance Manager for Springfield City Utilities, reported on the status of the microwave link project. Mr. Kocian manages the 800 trunk radio system for Greene County. The goal was to improve communications for the entire area. The \$200,000 proposal for links in Granby and Freistatt was a scaled back version of a larger proposal that would cost at least \$600,000. He indicated that in order to stay within the \$200,000 budget, so much would have to be cut that the project wouldn't work properly. Additionally, it would require local payment of maintenance expenses that were not originally in the plan. There is not enough money to buy or building the system desired. Operations and maintenance is estimated to be at least \$25,000 annually and no entity has stepped up and agreed to take on this annual cost. Therefore, the Interoperability Subcommittee recommends that the project be tabled indefinitely.

Andy Nimmo moved and Jonathan Gano seconded the motion to accept the subcommittee's recommendation and table the microwave link project indefinitely. A roll call vote was taken and motion carried unanimously:

<u>RHSOC Member</u>	<u>Vote</u>	<u>RHSOC Member</u>	<u>Vote</u>
Tom Martin	Yes	Kevin Tweedy	Yes
Andy Nimmo	Yes	Kent Vanderpool	Yes
Angela Ford	Yes	Rick Lewis	Yes
Jonathan Gano	Yes	Michael Pfander	Yes
Tim McCracken	Yes		

- *Reallocation of Remaining 2006 Grant Funds.* Ms. Wittorff-Sandgren handed out a summary budget of expenditures, indicating estimate of remaining funds (final expenses on the staff positions will not be known until the end of June). The estimate of remaining 2006 funds is \$65,299.04, including the funding originally allocated for the microwave link engineering study.

Discussion followed on requests for reallocation of the funds. Chris Harmon requested \$10,000 for a trailer with cots and blankets. Kevin Tweedy requested six bar code scanners, at a cost of about \$4,000 each for a total of \$24,000. The interoperability subcommittee also requested phones for the two communications vehicles, including a SAT phone and WNN radio for each vehicle. The cost would be \$18,000 per vehicle. The WNN radio is a receiver that is a multi frequency scanner so that you can see what everyone is saying. Angela Ford asked if all counties have the Elliott System. St. Clair County does not and it was suggested that the county be asked if it would like to have an Elliott System to be purchased through reallocated 2007 grant funds (2007 funds originally allocated to the microwave link system). Andy Nimmo suggested that there will be a substantial amount of 2007 grant funds to reallocate, so the remaining 2006 funds should be allocated to items with known costs, not estimated. Rick Lewis recommended reallocating any final remaining funds to CERT. Tom Ryan stated that Barton County has been looking at the need for cots and they support funding for trailers and cots.

To expedite the decision on reallocation of remaining 2006 funds, Tom Martin proposed the following reallocation:

1. Four trailers with cots and blankets	\$40,000
2. Four bar code scanners	\$12,000
3. Two SAT phones, one per Communications vehicle	\$ 9,000
4. CERT	<u>\$ 4,299 plus any remaining funds</u>
Total Reallocation of 2006 Funds	\$65,299

Decision on reallocation of funds was deferred briefly while cost estimates were confirmed.

Regional Staff Reports

Amanda Marney, Agricultural Preparedness Specialist could not attend the meeting and will email her staff report to the RHSOC.

Greg Gaines, Mass Care/Volunteers Coordinator distributed a report to the RHSOC. A meeting will be held on June 30th to elect officials for the Pet Shelter Committee. There may be funds available to assist with pet sheltering, but a plan is required. Mr. Gaines also stated that he will be co-hosting an Elliott System training session with Phil Amtower, Christian County EMD. The purpose of the training session is to provide additional hands on training for all the counties that received the system. He also noted that the shelter database will just keep track of existing shelters and will provide total number of shelters broken out by type, such as special needs, etc.

Holly Johnston, new CERT Coordinator, reported that she took CERT training in Christian County. She has talked with most of the Emergency Management Directors about CERT and is putting together CERT working groups. Her basic efforts now are focused on getting people interested in CERT.

Reallocation of 2006 Grant Funds

The discussion moved back to reallocation of remaining 2006 grant funds. Rick Lewis moved and Tim McCracken seconded the motion to approve the reallocation of remaining 2006 grant funds as proposed by Tom Martin to include (1) four trailers w/cots and blankets, (2) four bar code scanners, (3) two SAT phones, and (4) any remaining funds to be allocated for CERT supplies. A question was asked as to who would take ownership of the trailers. Red Cross will take ownership and insurance responsibility for the trailers. A roll call vote taken and motion carried unanimously:

<u>RHSOC Member</u>	<u>Vote</u>	<u>RHSOC Member</u>	<u>Vote</u>
Tom Martin	Yes	Kevin Tweedy	Yes
Andy Nimmo	Yes	Kent Vanderpool	Yes
Angela Ford	Yes	Rick Lewis	Yes
Jonathan Gano	Yes	Michael Pfander	Yes
Tim McCracken	Yes		

Other Business

- There will be MERIS training in Stone County on July 2nd. The class is about half full, so anyone can sign up. Greene County has a class scheduled on July 25. The Barton County class is filled up. Michael White said FRTI will have a computer cache in place that can be brought out to rural areas and used by the locals for MERIS training. This should be available in about a month.

- The RHSOC Webpage is being updated and made ready to be put to use as a regional resource. The address is www.rhsoc-d.missouristate.edu . To put your event on the calendar, contact Greg Gaines at gainesg@redcross-ozarks.org or SMCOG staff.
- The next SMESO meeting will be on July 9th at the Taney County Airport.
- The next Region D RHSOC meeting will be on July 16, 2008, 9:00 a.m. at the Southwest Center.

Readiness in Southwest Missouri

Carol Crumbliss, Southwest Center for Educational Excellence, presented on the "Readiness in Southwest Missouri" project. Funded through a \$461,000 federal training grant, project participants include 18 school districts covering 85 schools with over 3,000 staff and 35,000 school children. The schools are collaborating to improve their emergency management. The project involves collaboration among emergency responders, community agencies, school personnel and parents and will include incorporating crisis management in the districts' plans and training for school personnel. The project is run through the Webb City School District and is being implemented by the Missouri Center for Safe Schools and the Southwest Center for Educational Excellence.

IST Training

Michael White reported on the IST team training in May. He said it was one of the best training sessions ever due to the class members' deployment to the May 10th tornado in Newton County. The Region D IST has 22 members and 19 have attended the All Hazards IMT class or the local IMT class.

Adjourn Meeting

Rick Lewis moved and Kevin Tweedy seconded the motion to adjourn the meeting. Motion carried. Meeting adjourned at 10:45 am.


Tom Martin, Region D RHSOC Chair

July 16, 2008
Date Approved