



**Region D Homeland Security Oversight Committee
Meeting Minutes
October 15, 2008
9:00 A.M.**

**University of Missouri – Columbia Southwest Center
14548 Highway H, Mt. Vernon, MO**

Attendance:

RHSOC Members:

Tom Martin, Emergency Management
Lane Roberts, Police
Kathleen King, County Health
Andy Nimmo, Fire
Jonathan Gano, Public Works
Tim McCracken, Utilities
Larry Beatty, EMS
Kent Vanderpool, 911
Rick Lewis, Volunteer Groups
Jeff Merriman, Sheriff
David Hall, HSRSS
Frank Washburn, County Commissioner
Jim Hounsshell, Schools
John Rice, Mayor/City Administrator
Gary Lewis, Industry/LEPC

RHSOC Alternates:

Chris Harmon, Volunteer Groups
David Hoover, EMS
Lynn Hollandworth
Duane Compton, Fire
Chris Berndt, HSRT

Ex-Officio:

Wendell Hall, DNR
Greg Dickens, DFS
Greg Fritz, MDC
Candy Adams, SEMA
Capt. Gary Haupt, MSWP
Randall Willoughby, DNR
Dr. Larry Forgey, MDA
John Bos, DHSS

Guests/Visitors:

Jim McManigle, Polk Co. OEM
Ryan Nicholls, Spfd-Greene Co. OEM
Julie Frank, Lawrence Co. 911
Greg Hickman, Neosho Fire Dept
Bandi Kolbe, Christian Co. EMA
David Finch, MO DPS
Dennis Epperly, MO Dept. Agriculture
Zada Farris, SEMA

Staff:

Amanda Marney, Agricultural Prep Specialist
Holly Johnston, Mass Care Asst.
BJ Straw, Kaysinger Basin Regl Planning Comm.
Dorothy Wittorff-Sandgren, SMCOG

Open Meeting

Tom Martin called the meeting to order. Mr. Martin announced that the Missouri Association of Councils of Governments and SEMA received an Excellence in Planning Award from the Missouri Chapter, American Planning Association, for the Homeland Security Regionalization Program. The award will be presented at the MoAPA conference in Kansas City on October 23rd.

Approval of Meeting Agenda

Rick Lewis moved and Kathleen King seconded the motion to approve the agenda for the October 15, 2008 meeting. Motion carried.

Approval of Minutes

Gary Lewis moved and Andy Nimmo seconded the motion to approve the minutes of the September 18, 2008 meeting. Motion carried.

NEW BUSINESS

RHSOC Membership Changes and Introduction of New Members – Tom Martin

The new RHSOC members were introduced and welcomed. The committee was reminded that at least one and preferably two alternates are needed for each discipline on the RHSOC. New primary members and alternates need to sign confidentiality agreements. Binders will be made available if not passed on by previous members. Martin thanked all for their service.

Election of Chair – Tom Martin

Tom Martin called for nominations for RHSOC Chair. David Hall, HSRRS, was nominated. Rick Lewis moved and Andy Nimmo seconded the motion to elect David Hall as the Region D RHSOC Chair. Motion carried.

David Hall now presiding over the meeting.

Election of Vice Chair – David Hall

David Hall called for nomination for the RHSOC Vice-Chair. Gary Lewis, Industry/LEPC, was nominated. Tom Martin moved and Kent Vanderpool seconded the motion to elect Gary Lewis as the Region D RHSOC Vice-Chair. Motion carried.

Kathleen King moved and Gary Lewis seconded the motion to thank Tom Martin for his service as Chair over the past year. Motion carried.

OHS Updates – David Finch.

David Finch provided an Overview of the OHS. The website now has a Homeland Security events calendar. Grant award funding and program is almost exactly the same as last year. Homeland Security is providing funding of \$200,000 to go directly to Agricultural training this year since not readily available last year. Exercise and planning for Agriculture has been very active this last year.

Interoperability state/multi state communications is approaching the end of development process. Bid requests for the state plan has been sent out and is to be award by December. The PSIC grant is still being developed and will be finished soon. Surrounding states are doing about the same as Missouri with VHF and 700-800 MHz communications. Most if not all radios will work on the new system.

MERIS Update: Over 600 people have been trained and future training will focus on specific areas. Hazmat and hospital status will soon be available on the MERIS system. A mutual aid directory is being worked on and inventories of the HSRSS teams and equipment has started. A Private Sector Resource Registry is in development to include an emergency registry to use during disasters for equipment owned by private sector. The GIS system is almost up to date. GIS users must be authenticated as

MERIS users. Map-books by county will be produced as well as CDs of GIS information. A training calendar is now available on the SEMA website.

K-12 Initiatives: Lab Clean-Up Effort, Pandemic Planning, ERIP Regional Workshop (1st quarter 2009), ERIP Statewide Symposium (March-April 2009), Missouri Alert Network (Activated through MIAC to alert schools of possible bus threats), Fire Safety CD will be available to schools and Safety Resource CD.

Higher Education Initiatives: Campus Safety Survey was handed out and committee members were asked to complete the survey by discipline. Campus law enforcement, communication, curriculum development, IT, legislative action, mental health, Missouri Alert Network (notification), and planning are all in development and continuing well.

Faith Based Initiative: State has hired a state level representative to organize training and materials that will be available soon.

HSRRS funding dropped to \$1.2 million, supporting only deployable statewide assets. Teams can opt-out and retain equipment if they can maintain and utilize it. The State is looking for alternate funding for hazmat only teams.

RHSOC initiatives include leadership in the regions to continue to develop, maintain bylaws, and elect new members. Quarterly meeting dates for FY2009 will be located on the Homeland Security calendar on the OHS website (will be on the 3rd and 4th full weeks of the months).

Questions were raised about what the region was doing involving credentialing and if it will match the State initiative. Finch stated it should be very similar; he will get information to the committee.

SEMA Update – Zada Farris

Zada Farris handed out the FY2008 Investment Justifications (IJs) and explained them to the committee. The grant allocation will be the same as the FY2007 allocation and includes the three percent for the regional planning commission for management. There are seven investment justifications for possible funding, including: Strengthen EOD Detection and Response, Implement Regional Collaboration and Response through MERIS and Technical Solutions, Strengthening Interoperability Communications Capabilities and Missouri's Regional and State Levels, Sustain and Enhance CBRNE Detection and Response, Strengthen Planning and Citizen Preparedness Capabilities, Strengthen Medical Surge and Mass Prophylaxis Capabilities, and Strengthen Information Sharing and Collaboration Capabilities. The grant cycle is 12 months, ending on June 30, 2010. Project proposals must be within the parameters of IJs and the state will be stricter this year. The grant application is due to SEMA by Friday, February 27, 2009. The NIMScast report will be coming out soon. All counties except Cedar County have enrolled; Cedar County is not eligible for any FY2008 funds until enrolled.

2007 Homeland Security Grant Program Procurement Update Report – Dorothy Wittorff-Sandgren

Most items ordered to date have been received. Some of the remaining items to be delivered include the (1) Rapid Med Response Trailer, (2) Burn Pans, (3) some CERT items, and the programming software for the Jasper County Communications Support Vehicle. Some items still in the bid process include CERT Trailers, Cots, and Communications Trailers. Larry Woods has contacted all the emergency management directors about video conferencing capabilities and needs.

Disciplinary Group Reports

County Commissioner – Nothing to report.

Health – Began regional planning contracts for this year. State health has developed a new sheltering guide.

Utilities – Nothing to report.

911 – Nothing to report.

Fire – Nothing to report.

Schools – Nothing to report.

Emergency Management– Encouraging regional basis planning for all groups.

Public Works – Nothing to report.

Volunteer s– Working to get new counties to hold CERT training. CERT trailers are going to bid very soon. The five Red Cross Trailers (cot trailers) will be owned and maintained by Red Cross. Meeting in next couple of weeks to work on new issues brought to their attention.

Industry/LEPC – LEPC is conducting minor trainings.

Law Enforcement – Nothing to report.

Mayors – Nothing to report.

EMS – Nothing to report.

HSRRS – Brochure on what the HSRRS is and does was completed and handed out. The State is using the brochure as a sample statewide. Currently are working with educating emergency managers on what and how HSRRS works and how they are different from a hazmat team. There will be an HSRRS Committee meeting here at 1:00 p.m.

Subcommittee Reports

Agricultural Risk Mitigation - No report given.

Interoperable Communications - No report given.

Mass Sheltering/Volunteer and Donations - The subcommittee has been meeting electronically lately, but the next meeting will be live.

Medical Surge - The med surge trailer is ordered and the subcommittee will be meeting soon to discuss the new investment justification for 2008 grant funds.

The subcommittees will be refocused slightly to align with the investment justifications (IJs) for the FY2008 grant. Some committees will be combined to fit the new IJs. The need for new subcommittees will be revisited at the next meeting if needed. It was decided that a new GIS subcommittee is not needed at this time, but will be reconsidered if needed.

Rick Lewis moved and Tom Martin seconded the motion that the Information Sharing IJ be included in Interoperability Communications committee. Motion carried.

Regional Staff Reports

Agricultural Preparedness – Amanda Marney. Display materials for Food for America Program was created for FFA chapters around the area. If chapters need materials for display, contact Amanda. Winter weather training and information is currently being worked on. Amanda has requested area emergency managers for future pod casts and information talks. A Dept. of Agriculture Producer Training will be held at the Vernon County Fairgrounds on November 20, 2008.

Mass Care/Volunteers – Greg Gaines. See monthly report hand-out. Quarterly report will be finished soon.

CERT Coordinator – Holly Johnston. Train the trainer sessions are coming up this month in Springfield. Course inventory is getting very full. CERT workgroup will be meeting soon to create state wide activation plan.

State Committee Representatives Reports

SETAG – Ryan Nicholls, Michael White. The last couple of meetings have been cancelled and nothing has changed.

SEIC – J.R. Webb. Mr. Webb was not in attendance. He recently emailed a report and asked for any questions.

Critical Infrastructure – Bill Deal. Mr. Deal was not in attendance. David Finch reported that the official answer to what Critical Infrastructure (CI) is and what the list should contain has been questioned. Current lists are not accurate, but the problems are what is really needed in the list, how to collect information the databases out there already have, and how to link to the individual lists that already exist. Also what is not a State CI could still be considered a local CI. The State is pulling back a bit, but still has a working group continuously working on this problem.

Exercise – Carolyn Fink. No report given.

Tom Martin moved and Rick Lewis seconded the motion to reaffirm appointments to the four state working groups. Motion carried.

Other Business

Minutes from the HSAC meeting of September 3, 2008 were passed out.

Motion needed to correct the date of the last meeting minutes on the agenda. The minutes currently read September 17, 2008, but the agenda read September 18, 2008. Tom Martin moved and Kent Vanderpool seconded the motion to correct the meeting date of the September minutes from September 18th to September 17th on the approved agenda. Motion carried. (Note: the date correction from September 18th to September 17th also pertains to the motion to approve the September meeting minutes).

Need date for meeting to discuss FY2008 funding requests before RHSOC January quarterly meeting. In that way, if requests come in over allotted amount, subcommittees will have a chance to pare them down by January. Kent Vanderpool moved and Kathleen King seconded the motion for the RHSOC to next meet on Wednesday, November 19th.

Tom Martin moved and Tim McCracken seconded the motion that proposals must be submitted to Dorothy Wittorff-Sandgren by Friday, November 14, 2008 to be considered for FY2008 grant funding. Motion carried.

Dorothy Wittorff-Sandgren noted that the Region D website is up and running. Please send any information that should be posted on the website to Dorothy or Dan Watts.

David Hoover suggested that a Human Resource Committee be formed to make sure that the employees hired through the regional grant have the support they need. Discussion ensued with the general consensus that the subcommittee would serve this function with reporting to the RHSOC. Employees report to their direct supervisor who reports to the subcommittee who reports to the RHSOC Chair.

Adjourn Meeting

Gary Lewis moved and Tom Martin seconded the motion to adjourn the meeting. Motion carried.

David Hall, Region D RHSOC Chair

Date Approved