



**Region D Homeland Security Oversight Committee  
Annual Meeting Minutes  
October 17, 2012  
9:00 A.M.**

**Mt. Vernon Arts & Recreation Center  
822 W. Mt. Vernon Blvd, Mt. Vernon, MO**

**Attendance:**

<b>RHSOC Members:</b>	<b>Guests/Visitors:</b>
Ryan Nicholls, Emergency Management	Chris Pickering, OHS
Jeanne Beas, County Health	Joni McCarter, OHS
Chris Berndt, HSRRS	Dean Davis, Jasper County Sheriff
Max Springer, Mayor/City Administrator	Lynn Hollandworth, Republic OEM
Bonda Rawlings, Commissioner	Bob Kitsmiller, Dade County EMD
Dana Aumiller, EMS	Tom Martin, Stone County OEM
	Bill Sexton, Webster County EMD
<b>RHSOC Alternates:</b>	Kelly Stephens, Jasper County Sheriff
Matt Stewart, Police	Julie Stolting, American Red Cross
Archie Dunn, Sheriff	Gregg Sweeten, McDonald County EMD
David Hall, Fire	Michael White, Redings Mill FD
Jaci McReynolds, County Health	Christina Marcum, BCAC
Shea Lane, HSRRS	Merrel Breyer, MDA
Bruce Bjorge, HSRRS	Chad Eutsler, Springfield PD
Ron Bailey, Public Works	Jason Henry, Cox Health
David Compton, EMS	Greg Hickman, Newton County OEM
Lisa McCarthy, Volunteer Groups	Sherril Gladney, DFS
Rick Lewis, Volunteer Groups	Gary Roark, Newton County OEM
	Chris Harmon, American Red Cross
<b>Ex-Officios:</b>	
Jon Bos, DHSS	<b>Staff:</b>
Wendell Hall, DNR	Rebecca Estes, SEMA Mass Care
	Dorothy Wittorff-Sandgren, SMCOG
	David Faucett, SMCOG

**Open Meeting**

***Opening Comments/Pledge of Allegiance***

Ryan Nicholls opened the meeting at 9:03 a.m. followed by the Pledge of Allegiance.

***Roll Call/Introductions***

Roll call was taken and self-introductions were made.

***Approval of Agenda***

Jeanne Beas moved and Lisa McCarthy seconded the motion to approve the agenda for the October 17, 2012 Region D RHSOC Annual Meeting. Motion carried unanimously.

***Approval of Minutes of September 19, 2012 Region D RHSOC Meeting***

Correction to change the word "the" to "then" on line 7 under THIRA Update in old business was noted. Jeanne Beas moved and Lisa McCarthy seconded the motion to approve the corrected minutes of the September 19, 2012 Region D RHSOC Meeting. Motion carried unanimously.

**State Reports**

***OHS Update – HSAC & Other Initiatives – Chris Pickering***

Mr. Pickering informed the RHSOC that a Homeland Security Advisory Council (HSAC) by-law committee had been established to address issues and procedures for amending the by-laws of the RHSOCs. The committee will convene during the course of the remaining calendar year and produce a report outlining their findings in January or April of 2013.

***THIRA Update –Chris Pickering***

Mr. Pickering explained that the State Threat and Hazard Identification and Risk Assessments (THIRA) working group intends to have the State component completed and submitted to FEMA Region 7 by December 1, 2012. Mr. Pickering reminded the RHSOC that THIRA is to be a tool that allows government organizations to identify, assess and prioritize their natural and man-made risks. These assessments are to help identify capabilities and resource gaps and track their progress to address the gaps. This will impact FY13 sustainment funding for regions. The assessment tool should be of great value for use down to the city level throughout the region.

***Interoperable Communications-Chris Pickering***

Mr. Pickering announced that Region E has moved forward as all Tier I agencies have been issued communications equipment and instituted the interoperable system with good success. Radios have good portable coverage and Cole County will be the next to go online. Region F has received a new round of MoSCAP funding and that all Tier II agencies that have applied should have received at least one radio. David Hall asked about Mercy's concern about the lack of coverage in Dallas County and if MoSCAP funds could be used to address the issue. Dorothy Wittorf-Sandgren explained that Hickory County had moved their tower and that Dallas County gave up frequency bands to make it work. Lisa McCarthy added that the issue was brought up at the Communications Conference last month and may be resolved. Mr. Pickering continued and said that Region E is ready to "turn on" except for the Taum Sauk tower and that the radios have all been tested.

***WebEOC-Chris Pickering***

The state has purchased software licenses and stakeholder meetings have been scheduled to facilitate local use of the system. The stakeholder meetings have been scheduled for November 8, 9 and 12, 2012. There will be multiple meetings on these days.

***Homeland Security Grants Update – Joni McCarter***

Ms. McCarter reported that the FY2009 reallocated funds are completed and all paperwork was turned in on time and that the grant is closed. FY2010 ends July 31, 2013 and this reporting deadline will not change as there is a major push to get the grant closed by this date. Ms. McCarter reminded the RHSOC that the deadline for budgets to be posted on EGMS is November 13, 2012 and noted that there were a few problems accessing items through the software but there appears to be very few problems with the budget to date.

Ms. McCarter informed the RHSOC that both the FY2011 and FY2012 grants close on August 31, 2014. There is a request that all regions submit a spending plan for FY2010 by December 15, 2012. Also, the bi-

annual progress reports are to be submitted by December 10, 2012. The progress report and FY2010 spending plan may be submitted in one form.

December 31, 2012 is the deadline for local agencies to provide an inventory of equipment and assets procured through Homeland Security grant programs. The RPCs are responsible for compiling inventories from 2006 forward, which is actually from FY2004 Funding forward. RPCs are to go to local agencies and audit inventories and enter the lists in HISN. Dorothy Wittorff-Sandgren mentioned that there may be some uncertainty among local agencies about inventory items procured through other grant sources and it would be helpful if the state provided a list of items to be inventoried. Chris Berndt asked what is the minimum dollar amount required for equipment to be reported. Ms. McCarter replied that it was not necessary to report items under \$1,000 unless local reporting requirements are more stringent, in which case, the more stringent policy applies. David Hall asked if consumable items where the total is over \$1,000, like sensors costing \$50 apiece, should be reported. Ms. McCarter responded that it is not necessary to include individual bulk items.

There is not much known about the allocation of the FY2013 grant at this point and that the State is expecting more guidance in March or April. Ryan Nicholls asked if the State allocation is expected to remain the same. Chris Berndt noted that they should expect more administration expenses in the FY2013 program as less was spent on administration in the FY2011 and 2012 grants which are running simultaneously. Chris Pickering added that allocation will ultimately depend on the situation with other grants, but Office of Homeland Security (OHS) staff has also been reduced, so there will not be as much going toward the State as before. Ryan Nicholls asked if the FY2013 grant allocation could then remain approximately the same. Mr. Pickering agreed that this was most likely the case but only if the St. Louis and Kansas City Urban Area Security Initiatives (UASIs) don't come off.

Ms. McCarter concluded by reporting that Citizen Corps Program (CCP) and E911 working groups are wrapping up business. She thanked all who provided paperwork and information and expressed gratitude for everyone's patience in the matter. Ryan Nicholls asked if CCP was gone at this point. Ms. McCarter responded affirmatively and added that it was up to each RHSOC to continue it in its own piece of funding.

#### ***RHSOC Membership Changes***

Ryan Nicholls addressed the disciplinary groups and asked if the new primary and alternate representatives had been appointed. Jeanne Beas reported that Jaci McReynolds would serve as the primary representative for County Health and Paige Behm would serve as alternate. Bonda Rawlings noted that a primary representative would not be appointed until after the November elections although it is anticipated that the Dade County Commissioner would serve as the alternate. Dana Aumiller reported that EMS would remain unchanged. Archie Dunn informed the RHSOC that Mitch Shaw would be moving to primary representative for Sheriff. Matt Stewart stated that Greg Higdon would be the new primary Police representative. Emergency Management would be the same. David Pennington was named primary representative for Fire with David Hall as alternate and Michael White as second alternate. Chris Berndt reported that Shea Lane and Bruce Bjorge will move up for HSRRS and he will return as second alternate. Max Springer again would serve as primary representative for Mayor/City Administrator and there are no alternates at this time. There also will be no change for Public Works, Industry/LEPC, Utilities, Volunteer Groups and 911. There is a need for new alternate representatives for Schools and Agriculture. All new representatives for next year were confirmed.

#### ***Break Taken***

### ***Introduction of New Members***

New discipline group representatives were seated and introductions made.

### ***Election of Chair***

Ryan Nicholls called for nominations for a new RHSOC chair. Lisa McCarthy moved to nominate Ryan Nicholls as the new RHSOC chair and Max Springer seconded. Jaci McReynolds moved to close nominations and Archie Dunn seconded. Motion carried unanimously.

### ***Election of Vice-Chair***

Ryan Nicholls called for nominations for RHSOC Vice-chair. David Hall moved to nominate Jaci McReynolds for vice-chair and Shea Lane seconded. Lisa McCarthy moved to close nominations and Max Springer seconded. Motion carried unanimously.

### ***DHSS Update***

Nothing to report.

### ***Agriculture Update – Merrel Breyer***

Mr. Breyer reported on the Foot and Mouth tabletop exercise recently conducted. Animal health exercises are different than most hazards in that it is not a bottom-up response but more top down in nature considering elements of quarantine and controlled movement.

Mr. Breyer reported that he participated with Federal entities in the Amber Waves exercise. The exercise was based on the detonation of a theoretical radiological device. Two scenarios were staged. Developments from the exercise were positive in that some livestock could be saved through the administration of Prussian blue inoculations. In addition, some alternative crops could be grown after a radiological event or potassium put in the ground to keep the plants from absorbing the radiation. They realized that agriculture could still continue on.

Mr. Breyer also participated in an exercise in Sacramento with the Dairy Council. The scenario staged Asian students on farm tours showing the possible extent and international spread of animal health hazards. He said that it was quite an eye-opener.

Mr. Breyer noted that over the next few weeks he would be attending RHSOC meetings. He also gave a report on the agriculture and food aspects of THIRA.

There was discussion on the difference in planning for these events and how they highlight the necessity of pulling together disconnected local assets to perform the actions necessary to respond. Ryan Nicholls stated that Connie Burnham had extended the Ag exercises through April 1<sup>st</sup> and that the timeline for submitting after action reports would be the January-March timeframe. These exercises will help with how to plan for an event.

### ***DNR Update – Wendell Hall***

Nothing to report.

### ***Mutual Aid/IST – Sherril Gladney***

Ms. Gladney reported that the EMS mutual aid plan was near completion. The law enforcement mutual aid plan is being developed using the fire mutual aid template. In addition, the development of a K-9 mutual aid plan is in the information gathering stage. At this time, there are 70 registered K-9s. Asset

information has focused mainly on search and rescue K-9 teams. However, that is expanding to those used for explosives and accelerant detection and the Department of Corrections bloodhound teams. She wanted everyone to realize that this is just a resource list. Requests for K-9 mutual aid as well as law enforcement are designed to go through fire mutual aid procedures. David Hall asked Ms. Gladney if inquiries had been sent to fire agencies regarding ordinance and accelerant detection K-9s. Ms. Gladney responded that inquiries had been sent to all agencies. A question was raised if the K-9 and other mutual aid plans had been opened up to agencies across state lines. Ms. Gladney indicated that they have inquired to bordering state agencies.

The State of Ohio is using a mutual aid dispatch software program and has developed it into a web-based program that other states can use free of charge. It is now being tailored for Missouri and our needs. It is online with tie-ins being developed for WebEOC. The software was recently used in the Region H Foot and Mouth exercise and worked well although a few bugs were found.

The State Emergency Management Agency (SEMA) and Mutual Aid are working together creating mission specific packaging to aid in asset management for the Interstate Mutual Aid Compact (IMAC). The Incident Support Teams (ISTs) are going to be involved with the Vigilant Guard exercise in November. Michael White reported that the three ISTs in Missouri were invited to participate in order to help the National Guard understand how it can integrate with local responders and assets. Mr. White also said that the Region D IST is moving forward with 6 new members for a total of 47 on its roster. Ms. Gladney added that the Missouri ISTs have approved a credentialing process that meets the national standards for Type 3 teams which the Division of Fire Safety agreed to. Packets have been turned in for peer review.

***FY10 and FY11 Homeland Security Grant Program Procurement Updates – Dorothy Wittorff-Sandgren***

Ms. Sandgren reported that she has begun to spend the FY2010 reallocated funds. Spending costs have been pretty even with what was budgeted so there are no savings at this time to roll down to the next project. There have been no changes to FY2011 since the last meeting.

***Reallocation of HSRRS FY2010 funds – Dorothy Wittorff-Sandgren***

Ms. Sandgren explained that the FY2010 grant included two pots of money, one for the RHSOC and one for the Homeland Security Regional Response System (HSRRS). Some of the items for HSRRS, like the BearCat and some communication items, were moved to the RHSOC grant because OHS felt the projects were more appropriate for the RHSOC Investment Justifications (IJs) even though they were still HSRRS projects. All of the HSRRS money had been spent except \$1,400 for an internet card. Chris Berndt explained that due to increased efficiency with the internet this project was no longer necessary and requested that the \$1,400 be moved back to the HSRRS grant for gas mask replacement. Ms. Sandgren said that after she talked to OHS, it was determined that it would be easier to just move the amount from the Interoperable Communications category to the CBRNE category in the RHSOC grant. But this required an RHSOC vote. Shea Lane moved to transfer the \$1,400 from interoperable communications to CBRNE and David Hall seconded. Roll call vote was taken and motion carried unanimously:

RHSOC Member	Vote	RHSOC Member	Vote
Jaci McReynolds	Yes	Matt Stewart	Yes
Bonda Rawlings	Yes	Chris Berndt	Yes
Dana Aumiller	Yes	Ryan Nicholls	Yes
Archie Dunn	Yes	David Hall	Yes
Lisa McCarthy	Yes	Shea Lane	Yes
Max Springer	Yes	Ron Bailey	Yes

**Region D Staff Reports**

*Conne Burnham, Agricultural Preparedness Specialist* – Not present. Report in handout.

*Rebecca Estes, Mass Care Coordinator* – Rebecca Estes noted that there had been very little feedback from organizations based on outreach from mass care. Ms. Estes was asked to prepare an executive summary of what she does, which had been emailed to the RHSOC. She added that if anyone needs any support or help to please let her or her counterpart, Mike Pickerel, know.

**State Committee Representatives Reports**

*SIEC, J. R. Webb/Kent Vanderpool* – Not present. No report.

*Exercise, Lisa McCarthy* – Ms. McCarthy stated that she has not been getting any reports on training or exercises held within the region or copies of the training requests and that she would like a list from the Emergency Management Directors for when she goes to the State meeting in November. Ryan Nicholls asked that the information be sent out. Ms. McCarthy also thanked the RHSOC for the scholarship that allowed her to attend the Communications Conference in Joplin. She said it was a very good conference and she learned a lot.

**Disciplinary Group Reports**

Chris Pickering presented a Certificate of Appreciation for Ron Potter who had resigned in July. Ryan Nicholls informed Mr. Pickering that he would see that Mr. Potter received the certificate.

**Other Business/Open Discussion**

There was a question as to when the alternates will know what subcommittees they will be sitting on. Ryan Nicholls asked that they wait until January to decide what to do once we know more about FY2013 funding.

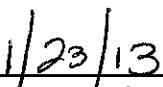
**Next Meeting Date**

The next meeting is scheduled to be held on January 23, 2013 at 9:00 am. Location will be the Mt. Vernon Arts and Recreation Center, Mt. Vernon, Missouri.

**Adjourn**

Ryan Nicholls adjourned the meeting at 10:36 a.m.

  
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Ryan Nicholls, Region D RHSOC Chair

  
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Date/Approved