



**Region D Homeland Security Oversight Committee
Quarterly Meeting Minutes
September 19, 2012
9:00 A.M.**

**Mt. Vernon Arts & Recreation Center
822 W. Mt. Vernon Blvd, Mt. Vernon, MO**

Attendance:

RHSOC Members:

Ryan Nicholls, Emergency Management
Travis Trent, Fire
David Brock, Public Works
Dave Edwards, Industry/LEPC
Rance Duffy, 911
Shawn Dilday, Schools

RHSOC Alternates:

Greg Higdon, Police
Matt Stewart, Police
David Pennington, Fire
David Hall, Fire
Jaci McReynolds, County Health
Bruce Bjorge, HSRRS
Ryan Martin, Industry/LEPC
Bob Patterson, EMS
Lisa McCarthy, Volunteer Groups
Rick Lewis, Volunteer Groups

Ex-Officios:

Candy Adams, SEMA
Diane May, SMCOG

Guests/Visitors:

Richard O'Connor, Springfield FD
Michael White, Redings Mill FD
Jim Luppen, Bolivar FD
Dean Davis, Jasper County Sheriff
Kelly Stephens, Jasper County Sheriff
Phil Amtower, Christian County EMA
Linda Barger, Christian County EMA
Bob Kitsmiller, Dade County EMD
Brent Watkins, Bolivar EMD
Bill Sexton, Webster County EMD
Melissa Duckworth, Taney County OEM
Gregg Sweeten, McDonald County EMD
Lynn Hollandworth, Republic OEM
Jonathan Ayres, Greene County OEM
Kevin Tweedy, MoDRS
Christina Marcum, Barry County Health Dept
Michael Hall, McDonald County EMA
Dona Goede, MU Extension
Sonny Saxton, Mercy EMS
Kent Vanderpool, Taney County EMS
R. L. Hopper, Strafford

Staff:

Dorothy Wittorff-Sandgren, SMCOG

Open Meeting

Opening Comments/Pledge of Allegiance

Ryan Nicholls opened the meeting at 9:00 a.m., followed by the Pledge of Allegiance.

Roll Call/Introductions

Roll call was taken and self-introductions were made.

Approval of Agenda

Ryan Nicholls stated that there was an addition to the agenda. An update on THIRA needed to be added as an Old Business item. Lisa McCarthy moved and Rance Duffy seconded the motion to approve the amended agenda for the July 18, 2012 Region D RHSOC quarterly meeting. Motion carried unanimously.

Approval of Minutes of July 18, 2012 Region D RHSOC Quarterly Meeting

Correction to remove question mark after Travis Trent in Election of New Vice-Chair section. Bob Patterson moved and Bruce Borge seconded the motion to approve the corrected minutes of the July 18, 2012 Region D RHSOC Quarterly Meeting. Motion carried unanimously.

Old Business

THIRA Update – Ryan Nicholls

Ryan Nicholls reminded the RHSOC that March 1, 2013 is the approximate date for the RHSOCs to submit their grant applications and Threat and Hazard Identification and Risk Assessments (THIRAs). Justification for how to spend the funds is based on what comes from these THIRAs. Mr. Nicholls recommended to the RHSOC that they approve to allow SMESO (Southwest Missouri Emergency Support Organization) to prepare the THIRA for the region. SMESO is made up of emergency management directors and emergency personnel that are familiar with the threats and hazard risks in the region. They are meeting in October and then again in January and will then present it to the RHSOC at the January quarterly meeting for approval. Bob Patterson moved and Lisa McCarthy seconded the motion to have SMESO take responsibility for preparing the THIRA for Region D. Motion carried unanimously.

New Business

Report on Missouri Safe Schools & Colleges Conference by Scholarship Recipient – Michael Hall

Michael Hall thanked the RHSOC for giving him the opportunity to attend the conference. He said it was very interesting. One session he attended was about bullying at schools and different policies and procedures that different ones were using. It talked about reporting bullying and ways to talk with students about bullying and investigating it. It addressed hotspots where bullying occurred and what could be done to help curb this.

Another session was with the Safe Plans founder, Brad Spicer. He talked about the history of school violence, how it has evolved, and decision making on what should be done and who trained on what. One issue is that teachers can't lock their doors for lockouts. There was a discussion on passive response versus teachers taking some action such as throwing chair at an intruder. ERIP (Emergency Response Information Portal) was also discussed and how it can help with school planning. Texas Homeland Security has a 5-minute video, "Run Hide Fight," on how to deal with active shooters.

The weather service out of Springfield was also there and gave a nice presentation on some different website tools to use. They had a good discussion about using forecasts and about watches and warnings. There was also a class on Crisis Intervention Teams and how they help provide counseling and appropriate resources to at risk students and families. The last session was on how Joplin schools dealt with the tornado.

Discussion on the Agriculture Preparedness Project – Ryan Nicholls

Ryan Nicholls wanted to talk to the RHSOC about the current contract with the MU Extension for the Agriculture Preparedness Program. Nine tabletop exercises had been approved as well as one regional tabletop exercise. Only three exercises have been completed so far, and with the limited time remaining, it was questionable as to whether the remaining exercises could be completed, especially the regional exercise. Dorothy Wittorff-Sandgren stated that original contract ended in June and was previously extended to December 31. Mr. Nicholls said RHSOC had a couple of options. The contract could be extended to ensure that the other tabletops are completed. Dona Goede with the MU extension said that the Vernon and Barton, Newton and McDonald, Barry and Lawrence tabletops had been completed and that she would like to have the contract extended. Mr. Nicholls said that the other option that Conne

Burnham had mentioned to him was to replace the regional tabletop exercise with a regional seminar on the updates with the State's plan on stop-movement orders. There have been changes that the emergency personnel should be made aware of, and this would be more feasible to accomplish within the time frame. Lisa McCarthy moved and Jaci McReynolds seconded the motion to extend the revised contract to April 1, 2013. Motion carried unanimously.

FY10, FY11 and FY12 Homeland Security Grant Program Procurement Updates – Dorothy Wittorff-Sandgren

FY10: Remaining balance of \$42,188.05 to be reallocated today.

FY11: Half of the funding has been spent. The BearCat has been delivered. The rest of the spending has been on Sustainment. Greg Higdon stated that they are getting the striping on the BearCat. It currently is deployable and will be brought to the annual meeting. Michael White also remarked that some of the IST classes will now be partially funded through FEMA so there will be a savings there.

FY12: Ryan Nicholls and Mrs. Sandgren went to the FY 2012 Subrecipient Award and Compliance Workshop last week and received the contracts. It is backdated to start September 1. The paperwork needs to be signed and returned. But we won't be able to spend any of the funds until the IST training requests have been turned into OHS.

Presentations of Proposals for FY10 Reallocations – Ryan Nicholls

Ryan Nicholls explained the prioritization rules and voting procedures. He said that the projects should have very solid ties to the core capabilities that they say they support. Total requests added to \$71, 382 and there is only \$42,188 to be reallocated.

CBRNE

Structural Collapse Projects 1, 2 and 3 – David Hall, Springfield Fire Department

<i>Project 1 - Type IV Equipment</i>	<i>\$10,500</i>
<i>Project 2 - Type IV Equipment</i>	<i>\$10,500</i>
<i>Project 3 - Type III Training</i>	<i>\$11,770</i>

These proposals are a continuation of projects that have been previously funded. Type I is the highest level of training, followed by Type III with Type IV being the lowest level. Type IV does search and rescues, Type III includes wood-frame structural collapses such as houses and Type I involves heavier structures like steel types. The first two proposals are for equipment and the third proposal is training. The Type IV training is 100 percent complete and Projects 1 and 2 will complete the equipment purchases. The Type III teams have all of their equipment and the training is 50 percent completed. Project 3 will increase this to 55 percent. As before, the goal is to have Type I teams within 30 miles, Type III teams with 20 miles and Type IV teams within 10 miles of 90% of the population in the Region.

Repair Technician Training for Rae Monitors, \$8,248.40 – Richard O'Connor, Springfield Fire Department

Mr. O'Connor explained that the Area Rae monitoring system is used for monitoring large areas, remotely, for a variety of harmful substances. Because the cost to fix these Raes is so expensive, this proposal recommends sending two people to the Rae Systems company to learn how to repair them and keep them running. The cost includes \$6,248.40 for training and \$2,000 for equipment. It was asked if this was considered sustainment or was it actually maintenance. Mrs. Sandgren said that she questioned it as well and asked OHS. OHS said that this was indeed sustainment. The training would allow the region to be able to sustain this piece of equipment for the years ahead. It was asked if it was necessary to train two people, and Mr. O'Connor stated for redundancy purposes, it was better to have two just in case one

wasn't available. He also wanted to add that there were many Raes in the region purchased with Homeland Security funds and other funding as well, so this would help all the fire departments in Region D. The funds requested for equipment are to cover the parts for repairing the units. A comment was made that perhaps Rae could come to Springfield to do regional or statewide training to help reduce costs. Ryan Nicholls said that was a good idea but would probably be outside of the time limits that the reallocations and activity must be conducted.

Taney County HSRRS Sustainment, \$3,600 - Melissa Duckworth, Taney County OEM

This project is aimed at sustaining existing detection equipment used by the Taney County/Branson Homeland Security Regional Response System (HSRRS). This includes those requiring calibration or have expiration dates. It will also replace one faulty unit, the Canberra UltraRadiac, in order to continue radiation detection capability at the head of the decontamination line. The HSRRS is a regionally deployable asset that can be requested by any community at any time. A previous audit by the State determined that detection was a vital capability. As long as this equipment is sustained, it will prevent a gap in the CBRNE response capabilities for the region. Currently, there is a gap with the radiation detection capability due to the faulty Canberra UltraRadiac.

Interoperable Communications

MoSWIN Equipment for Dallas County EMS, \$22,192 – Sonny Saxton, Mercy EMS

Mr. Saxton stated that he realized this was an unusual request because it is for one county, but it will benefit the surrounding counties as well. The State talked to them about a tower site in Hickory County to use in the Missouri Statewide Wireless Interoperable Network (MoSWIN). They are requesting that Mercy EMS give up a primary dispatching frequency. Without it, there will be reduced coverage in the Hickory and Dallas County areas. This proposal is for the equipment needed for Dallas County to use the MoSWIN while out in the field. The State said that even partial funding would help them go forward. When asked why this is so late in the planning process, Mr. Saxton said that the tower in Hickory County had to be moved from the original site. This then created the problem of needing the additional frequency. Unfortunately, the funding for P25 compliant equipment from the State has been depleted.

Regional Preparedness

Disaster Assessment, \$4,572 – Phil Amtower, Christian County EMA

Mr. Amtower said that a damage assessment is the first thing that needs to be completed following a disaster event. In order for the jurisdictions involved to get accurate information, the information gathered needs to be accurate. In the past, American Red Cross and the local jurisdictions performed their own separate damage assessments. Not only was there duplication in data collection, but it wasn't getting shared. This project will set up a new efficient way of doing assessments for the region, using the same forms for everyone. There would be one Windshield Survey and one detailed Needs Assessment. The project involves training leading up to an exercise. The MO CERT 1 (regional CERT response team), American Red Cross, ARES and area damage assessment teams will be included. There will be training on the new forms and processes, drills to test some of the components, and finally a full-scale exercise scheduled for late spring in 2013. The cost includes \$2,250 for the exercise development contractor and \$2,322 for supplies.

Break Taken

Approval of Allocations of FY10 Homeland Security Grant Reallocated Funding

Proposals were scored in the following order:

Project Name	Budget	Funds	Score
Remaining Balance		42,188.05	
TC HSRRS Sustainment	\$3,600.00	38,588.05	286
Repair Technician Training for Rae Monitors	\$8,248.40	30,339.65	284
Structural Collapse, Type IV Equipment - Project 1	\$10,500.00	19,839.65	236
Structural Collapse, Type III Training - Project 3	\$11,770.00	8,069.65	236
Structural Collapse, Type IV Equipment - Project 2	\$10,500.00	(2,430.35)	230
Disaster Assessment	\$4,572.00	(7,002.35)	220
MoSWIN Equipment for Dallas County EMS	\$22,192.00	(29,194.35)	164
Total	\$71,382.40		

Bruce Bjorge moved and Jaci McReynolds seconded the motion to fund the proposals as prioritized and authorize the Southwest Missouri Council of Governments to submit the proposal packet to the Office of Homeland Security. Mr. Nicholls wanted to clarify that any savings from projects will funnel down to the next unfunded project(s).

Roll call vote was taken as shown below and motion passed unanimously.

RHSOC Member	Vote	RHSOC Member	Vote
Ryan Nicholls	<u>Yes</u>	Dave Edwards	<u>Yes</u>
Greg Higdon	<u>Yes</u>	Bob Patterson	<u>Yes</u>
Travis Trent	<u>Yes</u>	Rance Duffy	<u>Yes</u>
Jaci McReynolds	<u>Yes</u>	Lisa McCarthy	<u>Yes</u>
Bruce Bjorge	<u>Yes</u>	Shawn Dilday	<u>Yes</u>
David Brock	<u>Yes</u>		

Annual Meeting

Ryan Nicholls reported that the Annual Meeting will be held on October 17 starting at 9:00 a.m. Traditionally, all the disciplines were invited to attend, chose their new representatives and participate in other business. Due to various cuts and changes, this part of the meeting will be discontinued in order to save time. The disciplines are asked to make their selections before the Annual Meeting and are invited to attend with the new representatives. Besides the changing of the RHSOC, it will be a normal meeting with the State representatives there to give their reports. Dorothy Wittorff-Sandgren sent the list of who was coming off after the last meeting. Those disciplines coming off the RHSOC this year are Police, Sheriff, Fire, County Health, HSRRS, County Commissioner, Schools, and Agriculture. The new Chair and Vice-Chair will be elected as well.

Other Business/Open Discussion

Ryan Nicholls said that they have copies of the Regional Communications Plan. He wants everyone to review it and make any comments or changes. Training on it is a possibility in the future. Jonathan Ayres gave a highlight of the components of the plan and distributed them to the attendees. The plan outlines the interoperable resources and frequencies and units and personnel available to assist. The goal is to get it updated every year. The last page is a quick reference sheet. There were several positive comments from those that had already read the plan.


Rance Duffy said that he was asked by Bonnie Witt-Schulte at the Monett Police Department to bring up and issue with them and the State MoSWIN program. They had been asked to give up a frequency, but chose not to. They have since received a letter from the State saying that they would not be getting a radio since they didn't give up a frequency. They were under the impression that as a 24-hour public-safety answering point (PSAP), they were supposed to get a radio and had no connection as to whether they gave up a frequency or not. Mr. Ayres said that as an original voting member of the SIEC (State Interoperability Executive Committee) there were discussions in the beginning that if 24-hour PSAPs met certain criteria, they were to get a free radio, and there was to be no penalty for those that did not give up a frequency. He said that he would bring this up at the following communications conference and get it resolved.

Next Meeting Date

The Annual Meeting is scheduled to be held on October 17, 2012. Dorothy Wittorff-Sandgren will again send out the list of who will be coming off the RHSOC.

Adjourn

Ryan Nicholls adjourned the meeting at 11:05 a.m.



Ryan Nicholls, Region D RHSOC Chair



Date Approved