



Region D Homeland Security Oversight Committee
Quarterly Meeting Minutes
January 20, 2010
9:00 A.M.
Southwest Research Center
14548 Highway H, Mt. Vernon, MO

Attendance:

RHSOC Members:

Lynn Hollandworth, Emergency Management
Michael Seibert, Police
Archie Dunn, Sheriff
Duane Compton, Fire
Kathleen King, County Health
Larry Martin, Public Works
Frank Washburn, County Commissioner
Gary Lewis, Industry/LEPC
Larry Beatty, EMS
Bonnie Witt-Schulte, 911
Chris Harmon, Volunteer Groups

RHSOC Alternates:

Jeanne Millsap, County Health
Chris Berndt, HSRRS
Tim McCracken, Utilities
Richard Roark, 911
April Tarrant, 911
Charles Dake, Agriculture
Jim McCann, Agriculture

Ex-Officio:

John Bos, DHSS
Wendell Hall, DNR
Randall Willoughby, DNR
Dr. Larry Forgey, MDA
Gary Clinton, MoDot 7
Candy Adams, SEMA

Guests/Visitors:

David Finch, OHS
Steve Devine, OHS
Linda Goddard, DHSS
Ty Davisson, Spfd-Greene Co OEM
Greg Higdon, Springfield Police
Chad Eutsler, Springfield Police
Bob Kitsmiller, Dade Co. OEM
Rick Lewis, Polk County EMA
Mike Rowe, Lawrence Co. OEM
Larry Woods, Spfd-Greene Co. OEM
Bill Sexton, Webster Co. OEM
J.R. Webb, Spfd-Greene Co. 911
Kelly Stephens, Jasper Co. Sheriff Office
Derek Walrod, Jasper Co. Sheriff Office
Rich Nordell, Jasper Co. 911
Todd Geers, Webster Co. 911
Eric Deselich, Tetra Tech
Ron Potter, City of Forsyth
Nathan Bower, City of Forsyth
Chris Tannlund, DSS/FSD
Gregg Sweeten, McDonald Co. EMD
David Baker, Univ of Missouri
Mark Crowe, Radiophone

Staff:

Amanda Marney, Agricultural Preparedness Specialist
Holly Johnston, CERT Coordinator
Stephanie Campbell, Harry S Truman Coordinating Council
BJ Straw, Kaysinger Basin Regl Planning Comm.
Dorothy Wittorff-Sandgren, SMCOG

Open Meeting

Lynn Hollandworth opened the meeting at 9:00 am. Roll Call of RHSOC members was made.

Approval of Agenda

Bonnie Wilt-Shulte moved and Chris Berndt seconded the motion to approve the agenda for the January 20, 2010 meeting. Motion carried.

Approval of Minutes of October 21, 2009 Meeting

Bonnie Wilt-Schulte moved and Gary Lewis seconded motion to approve the minutes of the October 21, 2009 meeting. Motion carried.

Approval of Minutes of November 18, 2009 Meeting

Bonnie Wilt-Schulte moved and Duane Compton seconded motion to approve the minutes of the November 18, 2009 meeting reflecting the correct spelling of Ryan Filloon, Dallas County 911.

New Business

Grant Updates – David Finch

David Finch gave the updates for 2010 funding. He stated that the Department of Homeland Security (DHS) did things differently this year. They have already told the state what their allotment for 2010 will be, approximately \$12 million. The State received about \$250,000 less than the 2009 grant. Now the State must come up with the Investment Justifications (IJs) for DHS's approval. Mr. Finch reminded the RHSOC that all the disciplines were asked to submit their priorities of the IJs at the annual meetings. The results were:

Priority 1

- Public Safety & Security
- Communications
- Triage & Pre-hospital Treatment
- Community Preparedness & Participation

Priority 2

- Onsite Incident Management
- Responder Safety & Health
- Medical Supplies Management Distribution
- Citizen Protection &/or In-place Protection

Priority 3

- Emergency Operations Center Management
- Emergency Public Information & Warning
- Medical Surge
- Mass Care/Mass Sheltering

This list will be emailed out to RHSOC. When asked how this would affect proposals at the local level, Mr. Finch stated that it probably wouldn't. These priorities will mostly be looked at by the Homeland Security Advisory Council (HSAC) for the State-funded projects.

Dorothy Wittorff-Sandgren reported for Matt Nutt. She said that interviews have taken place for the Regionalization Grant Programs Specialist position. A person has been chosen, but has not yet been contacted. It is expected to be filled by February. The grants office will be shutting down on March 17th in order to move from SEMA to new facilities in the Office of Homeland Security. Mr. Nutt also wanted Mrs. Sandgren to remind the RHSOC that FY2009 funding requests must be submitted by February 26th.

DHSS Update - Linda Goddard

Linda Goddard stated that H1N1 cases have declined in last several weeks. The Department of Health and Senior Services (DHSS) is still encouraging that vaccines be taken through the local health

departments. As of Jan. 3, Missouri has received 1.6 million doses of vaccines. Most health departments have vaccines available.

Ag Update - Ag Representative

No Update. None Present.

DNR Update - DNR Representative

No Update. None Present.

Mutual Aid/IST - Fire and Safety Mutual Aid Coordinator

No Update. None Present.

Interoperability Update – Steve Devine

Steve Devine reported that the State Interoperability Executive Committee (SIEC) brought forward three resolutions to the HSAC at their January 6th meeting. They were:

1. Remove minimum requirements for all mobile and portable Project 25 purchase, but radio must be upgradeable to operate in the P25 trunked mode. This upgrade can then be done either on the jurisdiction's own or with future RHSOC allocations.
2. Any request to purchase a piece of infrastructure equipment (including but not limited to base stations, receivers, repeaters, etc.) must include an Executive Summary that includes an Operation and Maintenance Plan showing how this equipment will be implemented and maintained, and how it enhances the agency's interoperability while also enabling connection/access to the State's VHF P25 Radio Interoperability Network.
3. That infrastructure equipment should be excluded from the P25 requirements in 2008 or 2009 funds and allowed for purchase.

The first two resolutions passed and will take affect with 2010 funding. The third resolution failed.

The State will also give \$5000 to each RHSOC to start or maintain an Interoperable Committee with an emphasis in governance.

There will be a State Communications Interoperability Plan (SCIP) workshop on March 3rd in Columbia. The State will pay for two attendees from each RHSOC. Mr. Devine needs to know who will attend by February 15th. They will update the statewide vision for interoperability.

The State contract for Motorola has been made available for local purchase.

Mr. Devine reminded the RHSOC that Congress has required that DHS develop a National Emergency Communications Plan (NECP). On Dec. 31, 2011, jurisdictions are supposed to be able to demonstrate response level communication within one hour for routine events involving multiple jurisdictions or agencies. In what manner will the jurisdictions within the region be able to measure that?

Mr. Devine mentioned that Tetra Tech is creating a Tactical Interoperability Communications Plan (TICP) for each region. He and Paul Fennewald have discussed that at the next annual meeting in each region an exercise be held in conjunction with the plans. The equipment is already there, and the region can use the exercise to see how their plan works. The State will fund the exercise.

The State system is moving forward. A pilot project in the Bootheel has been identified, and they are starting to identify sites. It is anticipated to be completed in 28 months. Once completed, there should be approximately 95% coverage of the state with mobile radios.

OHS Update – HSAC other initiatives - David Finch

David Finch reported that the Homeland Security grants and training functions are moving from SEMA to the Department of Public Safety under the Office of Homeland Security as of April 2010. Bruce Clemonds from Highway Patrol will be the new Homeland Security Grant Administration Branch Chief.

He also remarked that the State sent out a suggested agenda to be used at the meeting. It is trying to get some consistency across the RHSOCs statewide. The statewide regional showcases and annual meetings will be suggested yearly due to their success. They will be paid through additional State funding.

OHS is also working with MACOG to help RHSOCs with website development that don't have it already. This will help them get information out to their regions and also create consistency with the regions across the state.

2007 and 2008 HS Grant Program Procurement Update Reports – Dorothy Wittorff-Sandgren

Dorothy Wittorff-Sandgren gave an update on 2007 and 2008 procurement. The final Procurement Status for 2007 funds in handouts. Seventeen Patient Scanners were purchased and the remaining funds went to CERT. All funds were expended.

2008 Budget and Procurement Status in handouts. Most of the Purchase Agreements are in. The Hygiene Trailer is out for bid. The IRIS system was set up as a blanket order with TechRadium, and jurisdictions can now sign up. The HS funds will only pay for emergency response participants. Private citizens can be set up in a separate contract with TechRadium. Specs are being collected for other items to be put out for bid.

Region D Staff Reports

Amanda Marney, Agricultural Preparedness Specialist. Written report in handouts. An Ag plan has been written for the region, but she still needs contact information from some of the counties. She also wants to make some video clips to enhance websites and/or programs in Region D and requested suggestions for topics. Two regional tabletop exercises involving agriculture are also being proposed, and Ms. Marney would like suggestions for specific needs. She also introduced David Baker, Assistant Dean from the University of Missouri Department of Agriculture, Food, and Natural Resources, who came down to see how the RHSOC program worked.

Greg Gaines, Mass Care Coordinator. Chris Harmon reported for Mr. Gaines. Churches have been contacted to set up trainings. His first priority is to complete the Resources Map for the region, which will include mass care supplies. .

Holly Johnston, CERT Coordinator. Written report in handouts. Barton County is ongoing with 33 people enrolled in class. Dade and Stone Counties start in February. She is also working with Keith Stammer to start up programs in Joplin and Carthage. A work group is meeting in February to develop SOPs for the region. Presentations were made in Vernon County. Exact CERT-educated numbers in the region will be available next month.

State Committee Representatives Reports

SIEC, J. R. Webb – Mr. Webb deferred to Steve Devine and the report already given.

Exercise, Ty Davisson – Mike Rowe attended the training exercise planning workshop for the State that was held in December. They voted on the target capabilities that the State would be focusing on. Mr. Davisson has not yet received final results and will forward as soon as available. Mr. Rowe stated that Communications seemed to be top priority.

STA, Greg Gaines – Not Present. Mr. Gaines was not able to attend. David Finch said that STA did meet, and they are trying to get consistency with trailer connectors, hitches and light hook ups, generator hookups, etc.

Disciplinary Group Reports

Emergency Management – SMESO met last week in Lamar. They are working with the Elliott System to get the badging uniform uploads across the region.

HS RRS – Are meeting today in Jefferson City to get future guidance for the HS RRS. Regional meeting was held recently to review grants and money. They are receiving less money so more groups are opting out.

911 – Met in December with Tetra Tech. Todd Geers, Webster County 911, was elected Region D representative for the newly established Missouri 911 Directors Association.

Other Business

Eric Deselich of Tetra Tech gave a project update. He has met with the 911 group, the Interoperable Subcommittee and SMESO to raise awareness about the project. Tetra Tech also developed a web survey that went online today and plans on having webinars daily until February 22nd. Users can get updates about the project and are then introduced to the survey. Users need to sign up for an account to be granted access to the survey. Many agencies within the region have already been entered. Tetra Tech wants to have everyone with technical knowledge and communications equipment to participate in the survey. After February 22, the survey will be opened up to the whole region. Users will add and/or verify previously entered information. Once the survey has been closed down, Mr. Deselich will meet with the Interoperable Subcommittee and 911 group to once again verify the information and will develop a plan. He handed out an updated brochure with the listing of webinars and contact information. Anyone can call the 1-800 number and helpdesk for questions about project or survey itself.

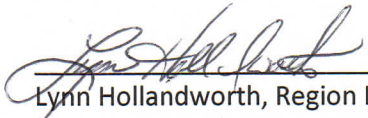
Lynn Hollandworth stated that at the November 18th meeting, the restructuring of subcommittees was tabled until the January meeting and recommended that it be left on the table for the February meeting. He said that 2009 funding allocations will be presented and evaluated at the February 3rd meeting. Subcommittees will have a maximum of 20 minutes for their presentation. A grading scale will be used. HSAC is requiring that proposals not only meet funding IJs but also tie into the State Strategic Plan. Subcommittees must show how their projects work or continue to make progress within the region. Dorothy Wittorff-Sandgren reminded RHSOC and subcommittee members that they needed to sign Nondisclosure Agreements if they had not already. Mr. Hollandworth requested that the subcommittees get their proposals in early so that the RHSOC can look them over before next meeting.

Next meeting scheduled for February 3rd, 2010 at 9:00 a.m. in Mt. Vernon.

The next Quarterly Meeting will be on April 28th, 2010 due to the SEMA conference being held on the regular meeting date.

Adjourn

Larry Martin moved and Mike Seibert seconded the motion to adjourn. Motion carried. Meeting adjourned at 11:10 a.m.



Lynn Hollandworth, Region D RHSOC Chair

2-3-2010

Date Approved