



**Region D Homeland Security Oversight Committee**  
**Quarterly Meeting Minutes**  
**April 17, 2013**  
**10:00 A.M.**  
**Mt. Vernon Arts & Recreation Center**  
**822 W. Mt. Vernon Blvd, Mt. Vernon, MO**

**Attendance:**

<b>RHSOC Members:</b>	<b>Guests/Visitors:</b>
Ted Martin, Emergency Management	Chris Pickering, OHS
Greg Higdon, Police	Joni McCarter, OHS
David Pennington, Fire	Steve Devine, OHS
Jaci McReynolds, County Health	Merrel Breyer, MDA
Shea Lane, HSRRS	Rebecca Estes, SEMA Mass Care
Max Springer, Mayor	Sherril Gladney, Division of Fire
David Edwards, Industry/LEPC	Gary Roark, Newton County EMA
Dana Aumiller, EMS	Melissa Duckworth, Taney County OEM
Rance Duffy, 911	Chet Hunter, Lawrence County EMD
Todd Schubert, Agriculture	Gregg Sweeten, McDonald County EMD
Jason Henry, Hospitals	Larry Woods, Greene County EOM
	Bob Kitsmiller, Dade County EMD
<b>RHSOC Alternates:</b>	Brent Watkins, Bolivar EMD
Bill Sexton, Emergency Management	Don Melton, Webb City EMA
Steve Lisby, Police	Richard O'Connor, Springfield Fire
David Hall, Fire	Kevin Binam, Springfield Fire
Michael White, Fire	Jim Ludden, Bolivar Fire
Paige Behm, County Health	Mike Eads, Neosho Fire
Bruce B Jorge, HSRRS	Andrew Roughton, Webb City Fire
Chris Berndt, HSRRS	Chris Thompson, Carthage Fire
Nathan Bower, Industry/LEPC	Roger Williams, Carthage Fire
Rick Lewis, Volunteer Groups	Matt Stoller, Jasper County Sheriff
Greg Gaines, Volunteer Groups	Dale Moore, Newton Co Central Dispatch
Morgan Young, Hospitals	Lori Sneed, Dade County 911
	Jeanne Beas, St. Clair County Health Dept
<b>Ex-Officios:</b>	Terra Jeffres, Red Cross
Wendell Hall, DNR	Julie Stolting, Red Cross
Randall Willoughby, DNR	
A O Brown, MSHP	<b>Staff:</b>
	Dorothy Wittorff-Sandgren, SMCOG
	Dave Faucett, SMCOG

**Open Meeting**

**Opening Comments/Pledge of Allegiance**

Jaci McReynolds opened the meeting at 10:00 a.m., followed by the Pledge of Allegiance.

**Roll Call/Introductions**

Roll call was taken and self-introductions were made.

### ***Approval of Agenda***

Shea Lane moved and Rance Duffy seconded the motion to approve the agenda for the April 17, 2013 Region D RHSOC quarterly meeting. Motion carried unanimously.

### ***Approval of Minutes of January 23, 2013 Region D RHSOC Annual Meeting***

Rick Lewis moved and Max Springer seconded the motion to approve the minutes of the January 23, 2013 Region D RHSOC Quarterly Meeting. Motion carried unanimously.

### **State Reports**

#### ***OHS Update – HSAC & Other Initiatives-Chris Pickering***

Chris Pickering informed the RHSOC that he was recently informed that there would be a 5% reduction in FEMA Region 7 grant programs due to sequestration. He was also told there will only be funding for 25 UASIs (Urban Area Security Initiatives) this year. It looks like Kansas City will drop off again, which will have an impact on the funding. Currently, there is no clear guidance for regions as to how much funding will be available. He said that the Department of Homeland Security (DHS) has talked about nationally deployable assets and they are allocated to FEMA regions, not state regionalization. All allocations will be based on target capabilities and desired outcomes. Regional (FEMA) funding for projects may be subject to a competitive grant funding process. Mr. Pickering stated that all needs will have to be documented through the application process. There may be discretionary funding and Missouri will have to compete with Kansas, Nebraska and Iowa. Our THIRAs will show that Missouri has a greater need than the other states and that as we build up those capabilities, we will be able to sustain them and they will be deployable to other states if needed.

Mr. Pickering reported that the credentialing initiative working group was continuing efforts to develop a system for credentialing although there is no funding at this time. Mr. Pickering stated that a priority for the Feds is access control, so Missouri can show them that this is a need in the state and that we need help with funding.

#### ***Homeland Security Grants Update – Joni McCarter***

Nothing to report.

#### ***DHSS Update***

Not present. Nothing to report.

#### ***Agriculture Update – Merrel Breyer***

Report in handouts.

#### ***DNR Update – Wendell Hall***

Nothing to report.

#### ***Mutual Aid/IST – Sherril Gladney***

Report in handouts.

#### ***Mass Care/Emergency Human Resources Coordinator – Rebecca Estes***

Report in handouts.

***Interoperable Communications – Matt Nutt, Steve Devine***

Matt Nutt reported that the Missouri State Communications Asset Program (MoSCAP) grant was closed as of this week. There were over 300 applications requesting over \$22 million and only \$1.2 million was available. They were planning on reviewing the applications in the next few weeks and awards should be issued in the next three to four weeks.

Steve Devine reported on First Net, which is a nationwide public safety broadband network. Congress allocated some Spectrum and money to a nationwide effort put public safety broadband in place over the coming years. The first part is grant money to go towards outreach and education and workshops are in development. Long term goal is to have 4G wireless capabilities for all critical facilities. The funds are coming through the National Telecommunications and Information Administration (NTIA) within the Department of Commerce.

***New Business***

***Election of Vice-chair – Jaci McReynolds***

Jaci McReynolds informed the RHSOC of the need to fill the position of vice-chair vacated due to her ascendancy to RHSOC chair and called for nominations for RHSOC vice-chair. Dana Aumiller moved to nominate Shea Lane for vice-chair and Ted Martin seconded. Dana Aumiller moved to close nominations and Ted Martin seconded. Motion carried unanimously.

***Homeland Security Grant Program Procurement Updates – Dorothy Wittorff-Sandgren***

FY10: Dorothy Wittorff-Sandgren reported that she has been told an approximate amount of the final bill for the Ag Specialist position, which will create about \$6,000 in savings. There was an additional savings of \$6,000 from not having to purchase additional parts for the Internet Propagation project.

Mrs. Sandgren explained that since the FY10 Final Spending Plan was submitted in December, none of the remaining funds can go towards a new project. The only continuing projects that would be eligible would be the Rae Equipment and Region D CERT, both of which funding requests were submitted to OHS for FY13. Mrs. Sandgren asked Brett Hendrix at OHS if it would be possible to fund those projects with FY10 money and he said that as long as they are listed as needs in the Threat and Hazard Identification and Risk Assessment (THIRA), it would be fine. As a result, the Rae equipment that was requested with FY13 funds has been removed from today's scoring in order to finish up that line item.

Mrs. Sandgren stated that would leave approximately \$10,000 for reallocation. CERT equipment was the only remaining project that could be spent by the July 31 ending date. Jaci McReynolds asked if CERT was not funded with FY13 funds, would we still be able to use FY10 money for it. Mrs. Sandgren said yes, it is still the same project as FY10, buying the same type of training materials as before.

***Approval of Allocation of FY10 Remaining Funds – Jaci McReynolds***

Todd Schubert moved and Shea Lane seconded the motion to allocate the remaining FY10 funds to purchase CERT training equipment.

Roll call vote was taken as shown below and motion passed unanimously.

<u>RHSOC Member</u>	<u>Vote</u>	<u>RHSOC Member</u>	<u>Vote</u>
Ted Martin	<u>Yes</u>	David Edwards	<u>Yes</u>
Greg Higdon	<u>Yes</u>	Dana Aumiller	<u>Yes</u>
David Pennington	<u>Yes</u>	Rance Duffy	<u>Yes</u>
Jaci McReynolds	<u>Yes</u>	Rick Lewis	<u>Yes</u>
Shea Lane	<u>Yes</u>	Todd Schubert	<u>Yes</u>
Max Springer	<u>Yes</u>	Jason Henry	<u>Yes</u>

FY11: Over three-quarters of funding obligated.

FY12: All purchases in the CBRNE category have been obligated. With cost savings on CBRNE equipment, there was enough money to spend on the next unfunded project that was approved by the RHSOC, according to procedure. It happened to be the Bolivar Search and Rescue training that was submitted for FY13 funding. So it has been withdrawn from FY13 and will be funded with FY12 funds. No action is required by the RHSOC.

***Prioritization of 11 Core Capabilities for THIRA Step 5 - David Hall***

David Hall explained that each discipline turned in their top 11 core capabilities, which he compiled into a spreadsheet. The top core capabilities got 11 points and points were distributed down to 1 for the lowest core capabilities. The total points for each capability from all disciplines equaled the final rankings which resulted as follows:

1. Mass Search and Rescue Operations
2. Mass Care Services
3. On-scene Security and Protection
4. Operational Communications
5. Intelligence & Info Sharing
6. Infrastructure Systems
7. Community Resilience
8. Situational Awareness
9. Screening, Search, and Detection
10. Public Health and Medical Services
11. Cybersecurity

These will then be incorporated into the last section of THIRA Step 5.

***Approval of THIRA Step 5 – Dorothy Wittorff-Sandgren***

Dorothy Wittorff-Sandgren informed the RHSOC that THIRA Step 5 is not ready for approval at this time as some areas were still incomplete. It was proposed that a new subcommittee be formed to look at the THIRA gaps and do the scoring based on existing plans and capabilities. The final form could then be sent to the RHSOC for an email vote prior to the May 15 due date. Mrs. Sandgren stated that Mass Care had already been scored by Greg Gaines and Rick Lewis.

Todd Schubert commented that these areas were more specialized and may be beyond the expertise of the RHSOC and proposed to find individuals who were more specialized in these communities. Chris

Pickering pointed out that completion of these areas must be to show need. Shea Lane volunteered to take the lead in pulling the subcommittee group together.

Rick Lewis moved and Greg Higdon seconded the motion to allow the subcommittee to complete the scoring. Motion carried unanimously.

Greg Higdon moved and David Pennington seconded the motion that approval of THIRA Step 5 be conducted by email voting before May 15. Motion carried unanimously.

***FY13 Homeland Security Grant Funding Procedures – Dorothy Wittorff-Sandgren***

Dorothy Wittorff-Sandgren presented the new scoring sheet for prioritizing FY13 funding projects. She noted that all project packets were complete and she has checked that space on the sheets. The scoring sheets were developed with multi-RHSOC cooperation. Ryan Nicholls represented Region D on the committee. Mrs. Sandgren also said that OHS submitted a scoring spreadsheet to determine the final scores for the RHSOC this year. Jaci McReynolds noted corrections for the scoring sheets that she had confirmed with Joni McCarter.

***FY13 Subcommittee Project Recommendations – Jaci McReynolds***

Jaci McReynolds called for subcommittee application priorities.

***Regional Preparedness – Rick Lewis***

***MOCERT - \$18,419***

Rick Lewis noted that the amount requested should be changed now from \$28,000 to \$18,000. He informed the RHSOC that the top priority was to have a regionalized CERT (MOCERT 1), requesting the necessary training materials - fire extinguisher refills, CERT training kits, office supplies, medical training supplies, etc. These are to sustain the program and align with the volunteer group number one core capability of community resilience. Mr. Lewis emphasized that the benefits of CERT outweigh the costs.

***Interoperable Communications – Rance Duffy***

Rance Duffy said that the Interoperable Communications subcommittee applications had been prioritized in the following order:

***Regional Web EOC Sustainment - \$20,000***

***Greene County Regional Response Vehicle Sustainment - \$15,070***

***Jasper County Regional Response Vehicle Sustainment - \$14,030***

***Region D Incident Support Team (IST) - \$59,867***

***Taney County HSRRS Satellite Internet - \$1,199.88***

Mr. Duffy explained that they are all sustainment. Four of the projects are for software upgrades, satellite and internet services and maintenance. The IST is divided between training, equipment and travel. The top priority is the laptop replacement because they are old and in need of upgrading. Second is the Type III All-Hazards Incident Management Team training, which is very important, and last is the travel. The Satellite Internet is prioritized last because since it is a smaller amount, if there isn't enough funding, perhaps it can be funded through reallocation later.

### HSRRS – Shea Lane

Shea Lane informed the RHSOC that the HSRSS subcommittee had 18 CBRNE projects and that the number one priority was SCBA Cylinder Hydrostatic Testing, for respirators used in tactical environments by SWAT and paramedics. He would just go through the 18 in order of priority.

*SCBA Cylinder Hydrostatic Test - \$3,420*

*CBRNE Level A Suits Sustainment - \$14,850*

*Springfield CBRNE AHURA Sustainment - \$3,800*

*Taney County CBRNE AHURA Sustainment - \$3,800*

*Springfield CBRNE Gas ID Project 1 Sustainment - \$3,360*

*Taney County HSRRS Hazmat ID Sustainment - \$5,500*

*Springfield CBRNE Hazmat 360ID Sustainment - \$5,500*

*Taney County HSRRS Sustainment - \$3,345*

*Branson Type III Collapse Training #1 - \$11,885*

*Branson Type III Collapse Training #2 - \$20,000*

*Nevada Type III Collapse Training #1 - \$11,885*

*Nevada Type III Collapse Training #2 - \$20,000*

*Nixa Type III Collapse Training #2 - \$20,000*

*Non-Energetic Remote Access Tool - \$33,030*

*X-Ray Precision Aim Capability - \$2,870.64*

*Rae Monitor Calibration - \$1,750 (inadvertently left out and is not in the correct order of priority)*

*Modular Large Vehicle Disruptor - \$1,642*

*Springfield CBRNE Gas ID Project 2 Sustainment - \$5,500*

### ***FY13 Regional Funding Application Q&A-Jaci McReynolds***

Jaci McReynolds stated that questions concerning individual applications would be entertained during each presentation for scoring.

Todd Schubert questioned the responsibility of sustainment. He reminded the RHSOC that in the beginning, when jurisdictions received items, they agreed to maintain and sustain it. Ms. McReynolds agreed that this was the case in the beginning but said that this policy changed in year three or four. Shea Lane noted that the top priority out of Homeland Security is to sustain all previous projects. Chris Pickering added that there is no funding available for routine maintenance like tires or gas, but testing of items like air packs may be allowable. He also clarified to the RHSOC that the proposed projects have only gone through review to make sure all the paperwork was complete and jurisdictions are eligible. Actual review of allow ability of projects will be completed later.

*CBRNE AHURA Sustainment* – There was a question as to what they were used for. Chris Berndt stated that it was used to identify unknowns. The AHURA along with the Gas ID and the HazMat ID all allow the HSRRS team to do this. This equipment is necessary for the special HSRRS Hazmat teams' requirement to be able to identify unknowns. Shea Lane added that previous audits of the team specifically identified that it needed to possess this equipment in order to be certified. Todd Schubert asked how many times it has been used. Shea Lane stated that it was recently used for a white powder incident in Battlefield, and they are utilized routinely.

*CBRNE Gas ID Project 1 Sustainment* - Jaci McReynolds noted that this was a partial year warranty and asked how it was split. Chris Berndt informed the RHSOC that the warranty expires at the end of the calendar year and the grant cycle expires at the end of the fiscal year necessitating partial year funding.

*Branson Type III Collapse Training #1* – There was a question about the kind of training being requested. David Hall quickly reviewed which training classes had been completed and what these classes will finish up. Ted Martin added that this training was necessary to go along with equipment that has already been purchased.

*Non-Energetic Remote Access Tool* - Jaci McReynolds requested more information on what this tool was. Kevin Binam explained that this is a piece of equipment that attaches to existing robots to gain access into vehicles or confined areas. Ms. McReynolds asked whether this was required for the bomb squad. Fire Marshall Binam responded that it is not required at this time but will be in the near future.

*X-Ray Precision Aim Capability* – There was a question as to what this did. Fire Marshall Binam explained that this enables the identification of specific components within bombs to be disabled instead of the bomb squad having to guess.

*Modular Large Vehicle Disruptor* - Jaci McReynolds asked if this was another piece of bomb equipment. Fire Marshall Binam responded that it is and is designed for a vehicle bomb. It can be expanded to match the size of the vehicle to disrupt components of the bomb. Ms. McReynolds then asked if it goes over the vehicle and Fire Marshall Binam responded that it goes on the vehicle's side. Shea Lane added that the vehicle improvised device has been outlined as the number one threat at the State and Federal level and our bomb squad currently does not have that capability.

#### ***FY13 Statewide Funding Application Q&A***

Jaci McReynolds informed the RHSOC of five statewide initiative funding requests and that it was up to the RHSOC on how to proceed. She asked if anyone had specific questions for the applicants. Ted Martin wanted a clarification as to why the RHSOC was even looking at these applications. Dorothy Wittorff-Sandgren explained that some of these projects were previously paid for out of the regionalization funding. When there was more money available for the Homeland Security Regionalization program, the RHSOC chairs would vote to fund them since they benefited all the regions, and the money was taken off the top. Ms. McReynolds then explained the State must pass down 80% of the Homeland Security funding to the regional level. At the last RHSOC chair meeting, the State asked if the RHSOCs would consider returning any money to fund the proposals. Chris Pickering added that previously, the State would also get 5% of the funding for M&A (Management and Administration) and they could use that money to fund those statewide initiatives. With all the reductions in funding, that money is no longer available. Now the State is asking for local money to continue to fund the projects because they support the local, regional efforts.

Chris Berndt asked what other regions were doing. Jeanne Beas stated that Region A voted not to fund the State requests. Mr. Pickering said that Region F voted not to fund them either. They are the only two that have met so far. Todd Schubert asked what the results were for the email that Ms. McReynolds sent out asking for opinions before she went to the RHSOC chair meeting in Jefferson City. She said that 9 disciplines were against, 2 were on the fence and 1 was in favor. Ted Martin asked how we would split the money for the projects. For example, would the Mutual Aid position be split between the regions? Ms. McReynolds said that was up to us to decide. Mr. Pickering responded that the State will ask the RHSOC chairs to take a vote at the next scheduled meeting. Some projects, like the MIAC (Missouri Information Analysis Center), can be partially funded. The positions would probably be all or none. Mr. Schubert asked if these positions would go away or would the State try to find funding elsewhere. Mr. Pickering said that they would try to seek other funding avenues, but there is no guarantee.

Ms. McReynolds said that the question was raised on how the RHSOC can make these decisions when the amount of money that the region will receive is unknown. Based on the numbers she was provided by the State at the RHSOC chair meeting, she has figured that Region D could get anywhere between \$250,000 and \$350,000. This all depends on whether Kansas City retains its UASI status and sequestration. It was asked through what period were these positions were funded. Mr. Pickering said that due to changing the grant period from three years to two years and using other pots of money, the State was able to fund the positions through August, 2014. The funding for the positions is for one year from September, 2014 through the grant end of August, 2015. Ms. McReynolds asked why the Agriculture Emergency Preparedness position was for two years. Merrel Breyer stated that they weren't covered through the same time period as the other positions.

After some discussion on how it would look if the regions sent their money back up to the State and the ultimate need or lack thereof for the statewide initiatives at the regional level, David Pennington moved and Greg Higdon seconded the motion not to score the statewide initiatives. Motion carried unanimously.

#### ***FY13 Application Scoring-Dorothy Wittorff-Sandgren***

Dorothy Wittorff-Sandgren informed the RHSOC that the scoring was not complete and that more time was needed for a final ranking to be approved.

#### ***Approval Allocations of FY13 Homeland Security Grant Funding-Jaci McReynolds***

Scoring of the applications was not complete at this time. Jaci McReynolds asked for a motion to conduct an email vote for approval of the FY13 funding request at a later date. Shea Lane moved and Ted Martin seconded the motion to conduct a roll call vote for the approval of the prioritization of FY13 Homeland Security proposals via email. Motion carried unanimously.

#### ***Region D Staff Reports***

*Conne Burnham, Agricultural Preparedness Specialist* – Not present. Report in handouts

*Rebecca Estes, Mass Care Coordinator* – Report in handouts.

#### ***State Committee Representatives Reports***

*SIEC, J. R. Webb/Kent Vanderpool* – Not present.

*Exercise, Lisa McCarthy* – Not present.

#### ***Disciplinary Group Reports***

*EMA* – Ted Martin reported that Bill Sexton was the new vice chair of for SMESO (Southwest Missouri Emergency Support Organization) and is the new emergency management alternate for the RHSOC.

*Agriculture* – Todd Schubert wanted to confirm that all the exercises had been held and Conne Burnham had completed her obligations as the Agriculture Preparedness Specialist. Dorothy Wittorff-Sandgren said that everything had been completed except for the after action report, which should be coming from Ms. Burnham shortly.

#### ***Other Business/Open Discussion***

Jaci McReynolds gave a short report of the RHSOC chair meeting that was held on April 3. She said that the HSAC is developing new by-laws and they should be available at the next RHSOC meeting for our approval. David Hall, who was on the by-laws update subcommittee, added that for the most part, it was



the same as what we have been doing in the past. Some of the changes include an appeals process and the organizational structure of the RHSOC. Specifically, the RHSOC chair must be a primary member of the RHSOC for at least 1 year and will serve a 2-year term. The chair also will no longer represent their respective discipline or be a voting member unless the case of a tie.

Ms. McReynolds also reported that the credentialing group met once and had a short report. They are looking at using the Federal identity standard as a model to follow. One of the concepts they are moving to is bar codes. Region D doesn't have anyone on the subcommittee at this time. If anyone would like to be on the subcommittee, please let her know.

**Next Meeting Date**

The next meeting is scheduled to be held on July 17, 2013 at 9:00 a.m. Location will be the Mt. Vernon Arts and Recreation Center, Mt. Vernon, Missouri.

**Adjourn**

Shea Lane moved and Jason Henry seconded the motion to adjourn. Motion carried. Meeting adjourned at 12:11 p.m.

  
\_\_\_\_\_  
Jaci McReynolds, Region D RHSOC Chair

7-17-13  
\_\_\_\_\_  
Date Approved